1. Press 🔿 key, redial a call number.

#### Call Mute

Press <sup>8</sup>/<sub>2</sub> to Mute the microphone during the call.
 Press <sup>8</sup>/<sub>2</sub> again to un-mute the conversation.

#### Putting a call on hold

1. Press 🕵 key or Hold soft key, caller is put on hold. 2. To retrieve the call press 🕲 key or Resume soft key. Note: with more than one active call, select desired call with the 🌚 navigator keys and use the corresponding soft key to hold or resume.

## Call transfer

#### Attended transfer:

- 1. Press (-( key or Xfer soft key during the active conversation, the call is put on hold.
- 2. Dial the second telephone number.
- 3. When the call is answered, then press (+( key or Xfer soft key to complete the operation.

#### Blind transfer:

1. Press (•( key or Xfer soft key during the active conversation, the call will be on hold.

2. Then enter the 2nd telephone number and press (+( key or Xfer soft key.

#### Call forward

1. Press Menu > Features > Call Forward.

2. Select the line, the type of forward, enter the destination number and status and OK.

#### 3-party conference

1. Once in line with 1st caller, press & key or Conf soft key, 1st caller is put on hold.

2. Then call the 2nd number.

3. After, 2nd call is established, press & key or Conf soft key to set up the conference.

#### Programmable keys

 You can configure shortcuts for the programmable keys.
 Press Menu > Basic > Keyboard, select among the configurable items, and select your desired type and value, press OK key.

#### Do not disturb

1. Press DND soft key, and enable the device do not disturb mode.

2. Or press Menu > Features > DND, and select the Mode and Type, and press Save soft key.

## Voice mail

 To access your voice mailbox, press ≥ or Menu > Message > Voice Message, number of messages will be indicated if provided by your server or pbx.
 Select the line and press Play to call.

#### Call list

Press ⊙key or Menu > CallLog > Local Call Logs
 Scroll through the list using 
 To dial an entry, press Dial soft key or pickup handset or press ∩ or n0 .

#### Phonebook

Access phonebook: 1. Press 🏚 or Contact soft key or Menu > PhoneBook > Local Contacts. 2. Select All Contacts or other group. 3. To dial an entry, press Dial soft key or pickup handset or press  $\bigcap$  or  $\blacksquare$ .

#### Add new entry:

1. Press Contact soft key, Press All Contacts or other group > Press Add.

2. Enter name and number and press OK soft key.



## IP Phone Quick Installation Guide

#### Packaging list





Handset St



Ethernet Cable

Power Adapter

(Optional)

Quick Installation Guide

Wall Stand

(Buy separately)

Stand

## Screen icon



## Keys features



Message waiting indicator



Left and right navigation keys Up navigation key, Shortcut to call log Down navigation key, Shortcut to

Status OK key, Shortcut to Menu

## 

Hold key, Hold/Resume the call

# Call transfer key

Phonebook key

Call logs key

Voice messages key

Headset key, activate/deactivate headset

Status key

Redial key, access to redial the last record

## Image: A start of the start

In idle mode: activate/deactivate silent mode In communication mode: mute/un-mute a call

#### **I**- **I**+

In idle mode or during ringing: increase or decrease ringer volume In communication: increase or decrease handset, headset or hands-free volume



Hand-free key, activate/deactivate hands free



Long press to lock keypad. Enter PIN to unlock keypad (default 123)

#### Installation the device

Please follow the instructions in below picture to install the device.

• Bracket desktop installation



• Wall mounting (wall stand need buy separately)





#### Connecting to the device

Please connect power adapter, network, PC, handset, and headset to the corresponding ports as described in below picture.

Power port: connect the power adapter.

2 Network port: connecting local area network or Internet.
 3 PC port: the network port connect to the computer.
 4 Headset port: connect headset.

⑤ Handset port: connect IP Phone handset.



#### Network connect

#### Using Ethernet

 The power on the device and connect the WAN port of the phone to the RJ45 socket of a hub/switch or a router (LAN side of the router) using the Ethernet cable.
 The default is DHCP mode.

#### Using WiFi

1. The power on the device and make sure the phone is idle.

2. Press Menu > Basic > WLAN, Enabled the WiFi Feature.

Press scan to search for currently available wireless network.
 Enter the available network and select the WiFi you want to

connect.

5. Press connect soft key and enter the appropriate password to connect to the WiFi. The default is DHCP mode.

#### Configuration

#### Configuration via LCD menu of phone

1. Press Menu > Advanced (default password 123).

- 2. Select Network: To configure the Network Settings
- (IPv4/IPv6/IPv4&IPv6, DHCP/Static/PPPoE)

3. Select Accounts: To configure enable the account, fill the SIP server address, port, user name, password etc .

#### Configuration via web

1. Get the IP address from the phone: Press ⊙ key, or Menu > Status > IPv4 / IPv6.

2. Login: Input the IP address in the web browser. The PC and phone should be in the same IP address segment(The default username and password are both 'admin'.)

3. Configure: Select network/account etc, and fill the

- relevant content.
- 4. Save the configuration.

#### Language setting

Press Menu key > Basic > Language.
 Select the desired language and press OK soft key.

## Making a call

 $1.\ \mathbf{Pre-dialing}:$  enter the phone number and pick up the hand set.

2. Direct dialing: lift the handset and enter the phone number.

3. Handsfree: enter phone number and press (1) or vice versa.

4. Headset: enter phone number and press () or vice versa.

5. **Designated line:** press line key, enter phone number and press dial key.

## Accepting a call

Using the handset: pick up the handset.
 Using the headset: press 

 .

3. Using the handsfree: press 🐗 .