

# **DS-K1T681 Series Face Recognition Terminal**

**User Manual** 

# Legal Information

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During the use of device, personal data will be collected, stored and processed. To protect data, the development of Hikvision devices incorporates privacy by design principles. For example, for device with facial recognition features, biometrics data is stored in your device with encryption method; for fingerprint device, only fingerprint template will be saved, which is impossible to reconstruct a fingerprint image.

As data controller, you are advised to collect, store, process and transfer data in accordance with the applicable data protection laws and regulations, including without limitation, conducting security controls to safeguard personal data, such as, implementing reasonable administrative and physical security controls, conduct periodic reviews and assessments of the effectiveness of your security controls.

# **Symbol Conventions**

The symbols that may be found in this document are defined as follows.

Symbol	Description	
Danger	Indicates a hazardous situation which, if not avoided, will or could result in death or serious injury.	
<b>A</b> Caution	Indicates a potentially hazardous situation which, if not avoided, could result in equipment damage, data loss, performance degradation, or unexpected results.	
<b>i</b> NoteProvides additional information to emphasize or supplement important points of the main text.		

# **Regulatory Information**

## **FCC Information**

Please take attention that changes or modification not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

FCC compliance: This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

-Reorient or relocate the receiving antenna.

-Increase the separation between the equipment and receiver.

-Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.

-Consult the dealer or an experienced radio/TV technician for help

This equipment should be installed and operated with a minimum distance 20cm between the radiator and your body.

**FCC Conditions** 

This device complies with part 15 of the FCC Rules. Operation is subject to the following two conditions:

1. This device may not cause harmful interference.

2. This device must accept any interference received, including interference that may cause undesired operation.

### **EU Conformity Statement**

# ( (

This product and - if applicable - the supplied accessories too are marked with "CE" and comply therefore with the applicable harmonized European standards listed

under the EMC Directive 2014/30/EU, RE Directive 2014/53/EU, the RoHS Directive 2011/65/EU



2012/19/EU (WEEE directive): Products marked with this symbol cannot be disposed of as unsorted municipal waste in the European Union. For proper recycling, return this product to your local supplier upon the purchase of equivalent new equipment, or dispose of it at designated collection points. For more information see: www.recyclethis.info



2006/66/EC (battery directive): This product contains a battery that cannot be disposed of as unsorted municipal waste in the European Union. See the product documentation for specific battery information. The battery is marked with this symbol, which may include lettering to indicate cadmium (Cd), lead (Pb), or mercury (Hg). For proper recycling, return the battery to your supplier or to a designated collection point. For more information see:www.recyclethis.info

# Safety Instruction

These instructions are intended to ensure that user can use the product correctly to avoid danger or property loss.

The precaution measure is divided into Dangers and Cautions:

Dangers: Neglecting any of the warnings may cause serious injury or death.

Cautions: Neglecting any of the cautions may cause injury or equipment damage.

$\triangle$	$\triangle$
<b>Dangers:</b> Follow these safeguards to prevent serious injury or death.	<b>Cautions:</b> Follow these precautions to prevent potential injury or material damage.

### A Danger:

- In the use of the product, you must be in strict compliance with the electrical safety regulations of the nation and region.
- CAUTION: To reduce the risk of fire, replace only with the same type and rating of fuse.
- CAUTION: This equipment is for use only with Hikvision's bracket. Use with other (carts, stands, or carriers) may result in instability causing injury.
- To prevent possible hearing damage, do not listen at high volume levels for long periods.
- Please use the power adapter, which is provided by normal company. The power consumption cannot be less than the required value.
- Do not connect several devices to one power adapter as adapter overload may cause over-heat or fire hazard.
- Please make sure that the power has been disconnected before you wire, install or dismantle the device.
- When the product is installed on wall or ceiling, the device shall be firmly fixed.
- If smoke, odors or noise rise from the device, turn off the power at once and unplug the power cable, and then please contact the service center.
- If the product does not work properly, please contact your dealer or the nearest service center. Never attempt to disassemble the device yourself. (We shall not assume any responsibility for problems caused by unauthorized repair or maintenance.)

## A Cautions:

- + identifies the positive terminal(s) of equipment which is used with, or generates direct current.
   + identifies the negative terminal(s) of equipment which is used with, or generates direct current.
- No naked flame sources, such as lighted candles, should be placed on the equipment.
- The USB port of the equipment is used for connecting to a USB flash drive only.
- The serial port of the equipment is used for debugging only.

- Burned fingers when handling the fingerprint sensor metal. Wait one-half hour after switching off before handling the parts.
- Install the equipment according to the instructions in this manual. To prevent injury, this
  equipment must be securely attached to the floor/wall in accordance with the installation
  instructions.
- Do not drop the device or subject it to physical shock, and do not expose it to high electromagnetism radiation. Avoid the equipment installation on vibrations surface or places subject to shock (ignorance can cause equipment damage).
- Do not place the device in extremely hot (refer to the specification of the device for the detailed operating temperature), cold, dusty or damp locations, and do not expose it to high electromagnetic radiation.
- Exposing the equipment to direct sun light, low ventilation or heat source such as heater or radiator is forbidden (ignorance can cause fire danger).
- Do not aim the device at the sun or extra bright places. A blooming or smear may occur otherwise (which is not a malfunction however), and affecting the endurance of sensor at the same time.
- Please use the provided glove when open up the device cover, avoid direct contact with the device cover, because the acidic sweat of the fingers may erode the surface coating of the device cover.
- Please use a soft and dry cloth when clean inside and outside surfaces of the device cover, do not use alkaline detergents.
- Please keep all wrappers after unpack them for future use. In case of any failure occurred, you need to return the device to the factory with the original wrapper. Transportation without the original wrapper may result in damage on the device and lead to additional costs.
- Improper use or replacement of the battery may result in hazard of explosion. Replace with the same or equivalent type only. Dispose of used batteries according to the instructions provided by the battery manufacturer.
- Biometric recognition products are not completely applicable to anti-spoofing environments. If you require a higher security level, use multiple authentication modes.
- Please make sure that the biometric recognition accuracy will be affected by the collected pictures' quality and the light in the environment, which cannot be completely correct.

# **Available Models**

Product Name	Model	
Face Recognition Terminal	DS-K1T681DBX	
	DS-K1T681DBWX	

Use only power supplies listed in the user instructions:

Model	Manufacturer	Standard
ADS-26FSG-12 12024EPG	Shenzhen Honor Electronic Co.,Ltd	PG
MSA-C2000IC12.0-24P-DE	MOSO Technology Co.,Ltd	PDE
ADS-26FSG-12 12024EPB	Shenzhen Honor Electronic Co.,Ltd	РВ
ADS-26FSG-12 12024EPCU/EPC	Shenzhen Honor Electronic Co.,Ltd	PCU
ADS-26FSG-12 12024EPI-01	Shenzhen Honor Electronic Co.,Ltd	PI
ADS-26FSG-12 12024EPBR	Shenzhen Honor Electronic Co.,Ltd	PBR

# Contents

Chapter 1 How to Customize My Manual 1
Chapter 2 Overview 4
2.1 Overview
2.2 Features 4
Chapter 3 Appearance
Chapter 4 Installation
4.1 Installation Environment
4.2 Flush Mounting with Gang Box
4.3 Mount With Cylinder Bracket 11
4.3.1 Preparation before Mounting with Bracket 11
4.3.2 Cylinder Bracket Mounting 13
Chapter 5 Wiring 19
5.1 Terminal Description 19
5.2 Wire Normal Device 21
5.3 Wire Secure Door Control Unit 22
5.4 Wire Fire Module 23
5.4.1 Wiring Diagram of Door Open When Powering Off
5.4.2 Wiring Diagram of Door Locked When Powering Off
Chapter 6 Activation 25
6.1 Activate via Device 25
6.2 Activate via Web Browser 27
6.3 Activate via SADP 27
6.4 Activate Device via iVMS-4200 Client Software 29
Chapter 7 Quick Operation 30
7.1 Select Language 30
7.2 Set Password Change Type

7.3 Set Network Parameters	32
7.4 Access to Platform	33
7.5 Set Administrator	35
7.6 Status Description and Control Center	37
Chapter 8 Basic Operation	38
8.1 Login	38
8.1.1 Login by Administrator	38
8.1.2 Login by Activation Password	41
8.1.3 Forgot Password	42
8.2 Communication Settings	44
8.2.1 Set Wired Network Parameters	44
8.2.2 Set Wi-Fi Parameters	46
8.2.3 Set RS-485 Parameters	48
8.2.4 Set Wiegand Parameters	50
8.2.5 Set ISUP Parameters	50
8.2.6 Platform Access	52
8.2.7 Enable Mobile Network	53
8.3 User Management	53
8.3.1 Add Administrator	53
8.3.2 Add Face Picture	55
8.3.3 Add Fingerprint	57
8.3.4 Add Card	58
8.3.5 View PIN code	59
8.3.6 Set Authentication Mode	60
8.3.7 Search and Edit User	60
8.4 Data Management	61
8.4.1 Delete Data	61
8.4.2 Import Data	61

8.4.3 Export Data 62
8.5 Identity Authentication
8.5.1 Authenticate via Single Credential 63
8.5.2 Authenticate via Multiple Credential
8.6 Basic Settings 64
8.7 Password Management 66
8.8 Set Biometric Parameters
8.8.1 Set Face Liveness Level 66
8.8.2 Set Face Recognition Distance
8.8.3 Set Face Recognition Interval 67
8.8.4 Set Wide Dynamic Range 67
8.8.5 Set Face 1:1/1:N Security Level6
8.8.6 Set ECO Mode 68
8.8.7 Set Face with Mask Detection 68
8.8.8 Set Multiple Faces Authentication 69
8.9 Set Access Control Parameters 69
8.9.1 Set Terminal Authentication Mode 69
8.9.2 Set Card Reader Authentication Mode 70
8.9.3 Enable NFC Card
8.9.4 Enable M1 Card and M1 Car d Encryption72
8.9.5 Set Door Contact Parameters 74
8.9.6 Set Door Open Duration
8.9.7 Set Authentication Interval 76
8.10 Time and Attendance Status Settings 72
8.10.1 Disable Attendance Mode via Device
8.10.2 Set Manual Attendance via Device
8.10.3 Set Auto Attendance via Device 82
8.10.4 Set Manual and Auto Attendance via Device

8.11 Preference Settings 85	5
8.11.1 Set Interface Style 85	5
8.11.2 Set Theme Mode 86	6
8.11.3 Set Authentication Page Shortcut 88	8
8.11.4 Set Control Center Displayed Items 90	0
8.12 System Maintenance	0
8.12.1 View System Information 90	0
8.12.2 View Device Capacity 90	0
8.12.3 Upgrade	1
8.12.4 View User Manual 92	1
8.12.5 Restore Parameters	1
8.12.6 Reboot 92	1
8.12.7 Advanced Settings 92	2
8.13 Video Intercom	2
8.13.1 Call Client Software from Device	3
8.13.2 Call Center from Device	3
8.13.3 Call Device from Client Software	4
8.13.4 Call Room from Device	4
8.13.5 Call Mobile Client from Device	5
8.13.6 Doorbell Call	5
Chapter 9 Quick Operation via Web Browser 96	6
9.1 Select Language	6
9.2 Time Settings	6
9.3 Privacy Settings	6
9.4 Administrator Settings	7
9.5 No. and System Network 98	8
Chapter 10 Operation via Web Browser 99	9
10.1 Login	9

10.2 Forgot Password
10.3 Live View
10.4 Person Management 101
10.4.1 Add Person Basic Information 101
10.4.2 Set Permission Duration 103
10.4.3 Add Face Picture 105
10.4.4 Add Card 107
10.4.5 Add Fingerprint 109
10.4.6 Add Room No 111
10.4.7 Set Authentication Type 113
10.5 Search Event 115
10.6 Device Management 115
10.7 Configuration 116
10.7.1 View Device Information 116
10.7.1 View Device mormation
10.7.2 Set Time
10.7.2 Set Time 116
10.7.2 Set Time
10.7.2 Set Time
10.7.2 Set Time11610.7.3 Change Administrator's Password11710.7.4 Account Security Settings11710.7.5 View Device Arming/Disarming Information117
10.7.2 Set Time11610.7.3 Change Administrator's Password11710.7.4 Account Security Settings11710.7.5 View Device Arming/Disarming Information11710.7.6 Network Settings117
10.7.2 Set Time11610.7.3 Change Administrator's Password11710.7.4 Account Security Settings11710.7.5 View Device Arming/Disarming Information11710.7.6 Network Settings11710.7.7 Set Video and Audio Parameters122
10.7.2 Set Time11610.7.3 Change Administrator's Password11710.7.4 Account Security Settings11710.7.5 View Device Arming/Disarming Information11710.7.6 Network Settings11710.7.7 Set Video and Audio Parameters12210.7.8 Set Image Parameters123
10.7.2 Set Time11610.7.3 Change Administrator's Password11710.7.4 Account Security Settings11710.7.5 View Device Arming/Disarming Information11710.7.6 Network Settings11710.7.7 Set Video and Audio Parameters12210.7.8 Set Image Parameters12310.7.9 Alarm Settings124
10.7.2 Set Time11610.7.3 Change Administrator's Password11710.7.4 Account Security Settings11710.7.5 View Device Arming/Disarming Information11710.7.6 Network Settings11710.7.7 Set Video and Audio Parameters12210.7.8 Set Image Parameters12310.7.9 Alarm Settings12410.7.10 Access Control Settings125
10.7.2 Set Time11610.7.3 Change Administrator's Password11710.7.4 Account Security Settings11710.7.5 View Device Arming/Disarming Information11710.7.6 Network Settings11710.7.7 Set Video and Audio Parameters12210.7.8 Set Image Parameters12310.7.9 Alarm Settings12410.7.10 Access Control Settings12510.7.11 Video Intercom Settings136
10.7.2 Set Time11610.7.3 Change Administrator's Password11710.7.4 Account Security Settings11710.7.5 View Device Arming/Disarming Information11710.7.6 Network Settings11710.7.7 Set Video and Audio Parameters12210.7.8 Set Image Parameters12210.7.9 Alarm Settings12410.7.10 Access Control Settings12510.7.11 Video Intercom Settings13610.7.12 Card Settings142

10.7.16 Set Open Platform 15	51
10.7.17 Preference Settings 15	;3
10.7.18 Upgrade and Maintenance 15	55
10.7.19 Device Debugging 15	6
10.7.20 Log Query 15	57
10.7.21 Security Mode Settings 15	57
10.7.22 Certificate Management 15	57
hapter 11 Other Platforms to Configure 15	;9
ppendix A. Tips for Scanning Fingerprint16	50
ppendix B. Tips When Collecting/Comparing Face Picture 16	52
ppendix C. Tips for Installation Environment 16	54
ppendix D. Dimension	55
ppendix E. Function Differences 16	6

# **Chapter 1 How to Customize My Manual**

This document provides the content customization function to help you quickly get the information that you need. On the Customize User Manual pane, you can select or check option(s) to filter contents and customize your own manual by different categories, including the product model, function, application, and scene.

## **i**Note

- This function is only available when you view the online documentation. If you have downloaded the PDF documentation for viewing, please ignore this chapter.
- Options and contents in videos and pictures below are for examples only, please subject to the actual information.

#### **Customize Manual by Product Model**

Customize User Manual	Model	•
		Filter         Reset           The filtered result may include the unsupported content of the product. The actual product prevails.

Figure 1-1 Customize User Manual Pane (by Product Model)

On the Customize User Manual pane, click the input field of the Model category to unfold the drop-down list, select a model from the list, and then click **Filter**. The result is shown below.

		XX Product	
Customize User Manual	Model		*
		Filter	
		The filtered result may include the unsupported content of the product. The actual product prevails.	
		Search	Q
Expand Collapse		Legal Information	
Legal Information		Enter a short description of your concept here (optional).	
Symbol Conventions		This is the start of your concept.	
▼ Chapter 1			
Chapter 1.1			
Chapter 1.2			
▼ Chapter 2			
▼ Chapter 2.1			
Chapter 2.1.1			
Chapter 2.1.2			
Chapter 2.2			
Chapter 2.3			Before Customization
		↓ _	
Customize User Manual		XX Product	
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		Search	0,
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Expand Collapse		Chapter 1	
▼ Chapter 1		Enter a short description of your concept here (optional).	
Chapter 1.1		This is the start of your concept.	
Chapter 1.2		····· /···· /···	
▼ Chapter 2			
Chapter 2.2			
Chapter 2.3			After Customization

Figure 1-2 Result of Customizing Manual by Product Model

You can view the video below to get more details about the customization process.

#### **Customize Manual by Application**

## iNote

Due to the similarity among processes of customizing by Function, Application, and Scene categories, here we only take the process of customizing by application as an example.

Customize User Manual	Application	Check All	Application D Application B	Application E     Application C	Application F     More >>>	Application A		
		Application b     Application c     More >>>      Filter     Reset      The filtered result may include the unsupported content of the product. The actual product prevails.						

Figure 1-3 Customize User Manual Pane (by Application)

On the Customize User Manual pane, check one or multiple options under the Application category, and then click **Filter**. The result is shown below.

XX Product								
Customize User Manual	Application	Check All	Application D	Application E	Application F	Application A	Application B	Application C
			More >>>					
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Expand Collapse Legal Information			Legal Inf	formation				
Symbol Conventions			Enter a short de	scription of your concept h	ere (optional).			
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▼ Chapter 1	_							
Chapter 1.1	_							
Chapter 1.2								
▼ Chapter 2								
▼ Chapter 2.1								
Chapter 2.1.1								
Chapter 2.1.2								
Chapter 2.2								
Chapter 2.3						E	Before C	ustomization
Chapter 2.3						E	Before C	ustomization
Chapter 2.3					Ļ	E	Before C	ustomization
					XX Product	E	Before C	ustomization
Chapter 2.3	Application	Check All	Application D	Application E	XX Product	Application A	Application B	ustomization
	Application	Check All	More >>>					
	Application	Check All	More >>> Filter	Reset		Application A		
	Application	Check All	More >>> Filter	Reset	Application F	2 Application A		
	Application	Check All	More >>> Filter The filtered result n	Reset	Application F	2 Application A	Application B	
Customize User Manual	Application	Check All	More >>> Filter The filtered result n	Reset	Application F	2 Application A	Application B	
Customize User Manual) Expand Collapse ▼ Chapter 1	Application	Onex All	More >>> Filter The filtered result in Search Chapter	Reset	Application F  of the product. The actual product p  o ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) (	2 Application A	Application B	
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#### Figure 1-4 Result of Customizing Manual by Application

You can view the video below to get more details about the customization process.

# **Chapter 2 Overview**

## 2.1 Overview

Face recognition terminal is a kind of access control device for face recognition, which is mainly applied in security access control systems, such as logistic centers, airports, university campuses, alarm centrals, dwellings, etc.

## 2.2 Features

- 8-inch touch screen with bezel-less design
- Presents card on the screen to authenticate card permission.
- 2 MP wide-angle dual-lens
- Face anti-spoofing
- Face recognition distance: 0.3 m to 3 m
- Deep learning algorithm
- Up to 100,000 face capacity, 500,000 card capacity, and 500,000 event capacity
- Face recognition duration < 0.2 s/User; face recognition accuracy rate  $\geq$  99%
- Capture linkage and captured pictures storage
- Transmits card and user data from or to the client software via TCP/IP protocol and saves the data on the client software
- Imports pictures from the USB flash drive to the device or export pictures, events, from the device to the USB flash drive
- Stand-alone operation
- Supports Wi-Fi in the 2.4G frequency band.

## iNote

Only devices that support Wi-Fi support this function.

- Manage, search and set device data after logging in the device locally
- Connects to one external card reader via RS-485 protocol
- Connects to secure door control unit via RS-485 protocol to avoid the door opening when the terminal is destroyed
- Connects to external access controller or Wiegand card reader via Wiegand protocol
- Two-way audio with indoor station and main station
- Supports 6 attendance status, including check in, check out, break in, break out, overtime in, overtime out
- Configuration via the web client
- Remotely opens door and starts live view via Hik-Connect
- Supports ISAPI and ISUP 5.0 protocol

- Supports multiple languages: English, Thai, Portuguese, Russian, Spanish, Arabic, Japanese, Ukrainian, and Indonesian
- Self-defined voice prompt of authentication result

## **Chapter 3 Appearance**

Refer to the following contents for detailed information of the face recognition terminal:



Figure 3-1 Face Recognition Terminal Diagram

No.	Description
1	USB Type C Interface
2	IR Light
3	IR Light
4	Camera
5	Touch Screen
6	Card Presenting Area
7	USB Interface
8	Wiring Terminals

No.	Description		
9	Debugging Port		
10	SD Card Slot (Reserved)		
11	SIM Card Slot (Reserved)		
12	TAMPER		
13	Network Interface		

# **Chapter 4 Installation**

## 4.1 Installation Environment

- Avoid backlight, direct sunlight, and indirect sunlight.
- For better recognition, there should be light source in or near the installation environment.
- If you have to install the device outdoors, you should install a protective shield (optional) for the device.

## **i**Note

For details about installation environment, see *Tips for Installation Environment*.

## 4.2 Flush Mounting with Gang Box

#### Steps

## **i**Note

The gang box is optional. You should purchase it separately.

1. Make sure the gang box is on the wall.



Figure 4-1 The Gang Box on the Wall

**2.** Secure the mounting plate on the gang box with the four supplied screws (SC-KA4X22). Remove the back cover and route the cable through the cable hole, wire the cables and insert the cables in the gang box.

## iNote

Apply Silicone sealant among the cable wiring area to keep the raindrop from entering.



Figure 4-2 Secure the Mounting Plate and Wire the Cable

**3.** Align the device with the mounting plate, and secure the device on the mounting plate with 2 supplied screw (SC-KM3X8T10-SUS-NL).



Figure 4-3 Align the Device

## 4.3 Mount With Cylinder Bracket

## 4.3.1 Preparation before Mounting with Bracket

Make sure you have drilled holes on the turnstile. If not, follow the steps below to drill holes.

#### Steps

**1.** Use 4 screws (M3 or M4), secured by flange nuts, to install the reinforcing board on the inner surface of the turnstile.

## iNote

The distance between the turnstile and the edge should be no longer than 10 mm.

2. Drill holes on the turnstile's inner surface according to the figure displayed below. And install water-proof nut.

## **i**Note

Solder after pressing rivets to avoid water from entering.



#### Figure 4-4 Drill Holes on Turnstile

- **3.** Solder the other four holes, polish the surface, and implement wire drawing.
- 4. Solder circular tubes on the turnstile's inner surface to avoid water from entering.



Figure 4-5 Solder Tubes

## 4.3.2 Cylinder Bracket Mounting

#### Steps

1. Take off the 3 screws shown in the following figure.



### Figure 4-6 Adjust Bracket Angle

**2.** Rotate the fixed part by 180°, and install the 3 screws back.



#### Figure 4-7 Adjust Bracket Angle

**3.** Pass face recognition terminal cables through the cable hole, and insert them into the inner turnstile.Pass the bracket bottom through the turnstile and fix it into the turnstile with self-contained nut. Adjust the bracket to the suitable angle, and fix the nut tightly by the wrench.



Figure 4-8 Fix the Bracket

**4.** Fix the mounting plate into the bracket by 4 SC-K1M4X6-SUS screws.



Figure 4-9 Fix the Mounting Plate

**5.** Fix the face recognition terminal into the mounting plate with 1 SC-KM3X8-T10-SUS-NL screws.





# Chapter 5 Wiring

The device supports connecting to the RS-485 terminal, the door lock, the exit button, the alarm output/input devices, the Wiegand card reader, the access controller, and the power supply. You can wire the peripherals according to the descriptions below.

If connect the Wiegand card reader with the access controller, the face recognition terminal can transmit the authentication information to the access controller and the access controller can judge whether to open the door or not.

## iNote

- If the cable size is 19 AWG, you should use a 12 V or 24 V switched-mode power supply. If you use a 12 V switched-mode power supply, the distance between the power supply and the device should be no more than 5 m. If you use a 24 V switched-mode power supply, the distance between the power supply and the device should be no more than 40 m.
  If the cable size is 18 AWG, you should use a 12 V switched-mode power supply. And the distance between the power supply and the device should be no more than 10 m.
- If the cable size is 16 AWG, you should use a 12 V switched-mode power supply. And the distance between the power supply and the device should be no more than 15 m.

## 5.1 Terminal Description

The terminals contains power input, alarm input, alarm output, RS-485, Wiegand output, and door lock.

The terminal's diagram is as follows:



Figure 5-1 Terminal Diagram

The descriptions of the terminals are as follows:

Table 5-1 Terminal Descriptions

Group	No.	Function	Color	Name	Description
Group A	A1	Power Input	Red	+12 ~ 24 VDC, 3~1.5 A	Power Supply
	A2		Black	GND	Ground

Group	No.	Function	Color	Name	Description
Group B	B1	Alarm Input	Yellow/Blue	IN1	Alarm Input 1
	B2	-	Black	GND	Ground
	B3		Yellow/Orange	IN2	Alarm Input 2
	B4	Alarm Output	Yellow/Purple	NC	Alarm Output Wiring
	B5		Yellow/Brown	СОМ	
	B6		Yellow/Red	NO	
Group C	C1	RS-485	Yellow	485+	RS-485 Wiring
	C2		Blue	485-	
	C3		Black	GND	Ground
	C4	Wiegand	Green	WO	Wiegand Wiring 0
	C5		White	W1	Wiegand Wiring 1
	C6		Black	GND	Ground
Group D	D1	Door Lock	White/Purple	NC	Lock Wiring (NC)
	D2		White/Yellow	СОМ	Common
	D3		White/Red	NO	Lock Wiring (NO)
	D4		Yellow/Green	SENSOR	Door Contact
	D5		Black	GND	Ground
	D6		Yellow/Gray	BTN	Exit Door Wiring

## 5.2 Wire Normal Device

You can connect the terminal with normal peripherals.


### ∎Note

- You should set the face recognition terminal's Wiegand direction as Input to connect to a Wiegand card reader. If connects to an access controller, you should set the Wiegand direction as Output to transmit authentication information to the access controller.
- For details about Wiegand direction settings, see Set Wiegand Parameters .
- Do not wire the device to the electric supply directly.

### 5.3 Wire Secure Door Control Unit

You can connect the terminal with the secure door control unit.

The wiring diagram is as follows.



Figure 5-3 Secure Door Control Unit Wiring

- The secure door control unit should connect to an external power supply separately. The suggested external power supply is 12V, 0.5A.
- For scenarios with high safety requirement, use the secure door control unit wiring first.
- You can ask the technical support to purchase for the secure door control unit separately.
- The picture here are parts of the wiring. For details, see the secure door control unit's user manual.

### 5.4 Wire Fire Module

### 5.4.1 Wiring Diagram of Door Open When Powering Off

Lock Type: Anode Lock, Magnetic Lock, and Electric Bolt (NO) Security Type: Door Open When Powering Off Scenario: Installed in Fire Engine Access

### iNote

The fire system (NO and COM, normally open when powering off) is connected with the lock and the power supply in series. When an fire alarm is triggered, the door remains open. In normal times, NO and COM are closed.



### 5.4.2 Wiring Diagram of Door Locked When Powering Off

Lock Type: Cathode Lock, Electric Lock, and Electric Bolt (NC) Security Type: Door Locked When Powering Off Scenario: Installed in Entrance/Exit with Fire Linkage

## iNote

- The Uninterpretable Power Supply (UPS) is required.
- The fire system (NC and COM, normally closed when powering off) is connected with the lock and the power supply in series. When an fire alarm is triggered, the door remains open. In normal times, NC and COM are open.



# **Chapter 6 Activation**

You should activate the device before the first login. After powering on the device, the system will switch to Device Activation page.

Activation via the device, SADP tool and the client software are supported.

The default values of the device are as follows:

- The default IP address: 192.0.0.64
- The default port No.: 8000
- The default user name: admin

### 6.1 Activate via Device

If the device is not activated, you can activate the device after it is powered on.

On the Activate Device page, create a password and confirm the password. Tap **Activate** and the device will activated.



Figure 6-1 Activation Page

# 

The password strength of the device can be automatically checked. We highly recommend you change the password of your own choosing (using a minimum of 8 characters, including at least three kinds of following categories: upper case letters, lower case letters, numbers, and special characters) in order to increase the security of your product. And we recommend you change your password regularly, especially in the high security system, changing the password monthly or weekly can better protect your product.

Proper configuration of all passwords and other security settings is the responsibility of the installer and/or end-user.

### **i**Note

Characters containing admin and nimda are not supported to be set as activation password.

After activation, you should select language, set password change type, set application mode, set network, set platform parameters, set privacy parameters, and set administrator.

### 6.2 Activate via Web Browser

You can activate the device via the web browser.

#### Steps

1. Enter the device default IP address (192.0.0.64) in the address bar of the web browser, and press **Enter**.

### iNote

Make sure the device IP address and the computer's should be in the same IP segment.

2. Create a new password (admin password) and confirm the password.

# Caution

STRONG PASSWORD RECOMMENDED-We highly recommend you create a strong password of your own choosing (using a minimum of 8 characters, including upper case letters, lower case letters, numbers, and special characters) in order to increase the security of your product. And we recommend you reset your password regularly, especially in the high security system, resetting the password monthly or weekly can better protect your product.

# iNote

Characters containing admin and nimda are not supported to be set as activation password.

- 3. Click Activate.
- **4.** Edit the device IP address. You can edit the IP address via the SADP tool, the device, and the client software.

### 6.3 Activate via SADP

SADP is a tool to detect, activate and modify the IP address of the device over the LAN.

#### **Before You Start**

- Get the SADP software from the supplied disk or the official website <u>http://</u> <u>www.hikvision.com/en/</u>, and install the SADP according to the prompts.
- The device and the PC that runs the SADP tool should be within the same subnet.

The following steps show how to activate a device and modify its IP address. For batch activation and IP addresses modification, refer to *User Manual of SADP* for details.

#### Steps

- 1. Run the SADP software and search the online devices.
- 2. Find and select your device in online device list.
- 3. Input new password (admin password) and confirm the password.

# Caution

STRONG PASSWORD RECOMMENDED-We highly recommend you create a strong password of your own choosing (using a minimum of 8 characters, including upper case letters, lower case letters, numbers, and special characters) in order to increase the security of your product. And we recommend you reset your password regularly, especially in the high security system, resetting the password monthly or weekly can better protect your product.

### **i**Note

Characters containing admin and nimda are not supported to be set as activation password.

4. Click Activate to start activation.

						_		
001	-   Device Type	Security	IPv4 Address 10.16.6.20	Port 8000	Software Version   IPv4 Gateway 10.36.6.254	HTTP P	ort   Device Serial No.	
001	D5-4948303-A	Active	10.16.6.20	8000	10.16.6.254	80	DI HARDI ADDRUMENCH	
003	DS-428028-44	Active	10.16.6.213	8000	10.16.6.254	N/A	D5-KONDX-ADDIAL20745	
004	DS-19408-5425	Active	10.16.6.179	8000	VL0306-84 100. 10.16.6.254	N/A	Dis internet instancements	
005	DS-13408-018NG	Active	10.16.6.127	8000	10.16.6.254	N/A	DE CHARLES CONCUMPTION	The device is not activated
005	UNKOWN DEVICE-TYPE	Active	10.16.6.250	8000	10.16.6.254	80	2041100044401406798	
	007			18	Inactive		192.0.0.64	
009	D5-10508%-040/K2GW	<sup>Act</sup> Se	lect in	activ	/e device.	80	ES USON MUNICIPALITA	You can modify the network parameters af the device activation.
								Activate Now
							1	
	Input and confirm				nd confirm	New Password:		
					pass	wo	rd.	Confirm Password:

Status of the device becomes Active after successful activation.

- **5.** Modify IP address of the device.
  - 1) Select the device.
  - 2) Change the device IP address to the same subnet as your computer by either modifying the IP address manually or checking **Enable DHCP**.
  - 3) Input the admin password and click **Modify** to activate your IP address modification.

### 6.4 Activate Device via iVMS-4200 Client Software

For some devices, you are required to create the password to activate them before they can be added to the iVMS-4200 software and work properly.

#### Steps

### **i**Note

This function should be supported by the device.

- 1. Enter the Device Management page.
- 2. Click on the right of Device Management and select Device.
- 3. Click Online Device to show the online device area.

The searched online devices are displayed in the list.

- 4. Check the device status (shown on Security Level column) and select an inactive device.
- 5. Click Activate to open the Activation dialog.
- 6. Create a password in the password field, and confirm the password.

# Caution

The password strength of the device can be automatically checked. We highly recommend you change the password of your own choosing (using a minimum of 8 characters, including at least three kinds of following categories: upper case letters, lower case letters, numbers, and special characters) in order to increase the security of your product. And we recommend you change your password regularly, especially in the high security system, changing the password monthly or weekly can better protect your product.

Proper configuration of all passwords and other security settings is the responsibility of the installer and/or end-user.

### **i**Note

Characters containing admin and nimda are not supported to be set as activation password.

**7.** Click **OK** to activate the device.

# **Chapter 7 Quick Operation**

### 7.1 Select Language

After activation, you should select a language.

### Steps

- 1. Select a language according to the actual needs.
- 2. Click Next.

## 7.2 Set Password Change Type

After activating the device, you can set the password change type as reserved email address or security questions. Once you forgot the device password, you can change the password via the selected change type.

### **Change Password via Email Address**

If you need to change password via reserved email, you can enter an email address, and tap Next.



Figure 7-1 Password Change Page

### **Change via Security Questions**

If you need to change password via security questions, you can tap **Change to Security Questions** on the right corner. Select the security questions and enter the answers. Click **Next**.

### INote

You can only select one type to change password. If you need, you can enter the web page to set both of the changing types.

### 7.3 Set Network Parameters

After activation and select application mode, you can set the network for the device

#### Steps

1. When you enter the Select Network page, tap Wired Network or Wi-Fi for your actual needs.



Figure 7-2 Select Network

Disconnect the wired network before connecting a Wi-Fi.

### 2. Tap Next.

### Wired Network

## **i**Note

Make sure the device has connected to a network.

If enable **DHCP**, the system will assign the IP address and other parameters automatically. If disable **DHCP**, you should set the IP address, the subnet mask, and the gateway.

iNote

IP address of 192.168.1.64, and 192.168.1.7 are not suggested to use.

Wi-Fi

Select a Wi-Fi and enter the Wi-Fi's password to get connected.

Or tap Add Wi-Fi and enter the Wi-Fi's name and the password to get connected.

3. Optional: Tap Skip to skip network settings.

## 7.4 Access to Platform

Enable the function and the device can communicate via Hik-Connect. You can add the device to Hik-Connect modile client and so on.

### Steps

**1.** Enable **Access to Hik-Connect**, and set the server IP and verification code.



Figure 7-3 Access to Hik-Connect

- 2. Tap Next.
- 3. Optional: Tap Skip to skip the step.
- 4. Optional: Tap Previous to go to the previous page.

If you tap **Previous** to return to the Wi-Fi configuration page, you need to tap the connected Wi-Fi or connect another Wi-Fi to enter the platform page again.

### 7.5 Set Administrator

After device activation, you can add an administrator to manage the device parameters.

#### **Before You Start**

Activate the device and select an application mode.

#### Steps

- 1. Optional: Tap Skip to skip adding administrator if required.
- 2. Enter the administrator's name (optional) and tap Next.



Figure 7-4 Add Administrator Page

3. Select a credential to add.

### **i**Note

Up to one credential should be added.

- 🔯 : Face forward at the camera. Make sure the face is in the face recognition area. Click 💿 to capture and click 🕑 to confirm.
- Some interest of the instructions on the device screen. Click of to confirm.
- 📰 : Enter the card No. or present card on the card presenting area. Click **OK**.

4. Click OK.

You will enter the authentication page.

### 7.6 Status Description and Control Center

On the authentication page, you can view the device status at the upper right corner of the device interface. You can also use finger to pull down the authentication page to enter the control center.

#### **Control Center**

Use finger to pull down the authentication page to enter the control center.

#### **Status Icon Description**

### ⊘/⊗

Device is armed/not armed.

### % / %

Hik-Connect is enabled/disabled.

### 🏪 / 🗵 / 💷

The device wired network is connected/not connected/connecting failed.

### ବି/ ଲି/ ବି

The device' Wi-Fi is enabled and connected/not connected/enabled but not connected.

### чĜ

3G/4G is enabled.

#### Shortcut Keys Description

# iNote

You can configure those shortcut keys displayed on the screen. For details, see **Basic Settings**.

#### 

Scan QR code to authenticate.

### **i**Note

The QR code can be obtained from the visitor terminal.

### ۲,

- Enter the device room No. and tap **OK** to call.
- Tap \overline a to call the center.

### **i** Note

The device should be added to the center, or the calling operation will be failed.

È

Enter password to authenticate.

# **Chapter 8 Basic Operation**

### 8.1 Login

Login the device to set the device basic parameters.

### 8.1.1 Login by Administrator

If you have added an administrator for the device, only the administrator can login the device for device operation.

### Steps

**1.** Long tap on the initial page and slide to the left/right by following the gesture to enter the admin login page.



### Figure 8-1 Admin Login

2. Authenticate the administrator's face or card to enter the home page.



#### Figure 8-2 Home Page

# iNote

- The device will be locked for 30 minutes after 5 failed fingerprint or card attempts.
- After login to the main page, you can search function in the searching bar which locates on the top of the main page.
- **3. Optional:** Tap and you can enter the device activation password for login.
- **4. Optional:** Tap and you can exit the admin login page.

### 8.1.2 Login by Activation Password

You should login the system before other device operations. If you do not configure an administrator, you should follow the instructions below to login.

#### Steps

- **1.** Long tap on the initial page for 3 s and slide to the left/right by following the gesture to enter password entering page.
- 2. Enter the password.
  - If you have added an administrator for the device, tap and enter the password.
  - If you haven't added an administrator for the device, enter the password.
- **3.** Tap **OK** to enter the home page.

### iNote

The device will be locked for 30 minutes after 5 failed password attempts.



Figure 8-3 Home Page

### 8.1.3 Forgot Password

If you forget the password during authentication, you can change the password.

#### Steps

- **1.** Hold the initial page for 3 s and slide to the left/right by following the gesture and log in the page.
- **2. Optional:** If you have set an administrator, tap <a>[6]</a> in the pop-up admin authentication page.



Figure 8-4 Password Authentication Page

- 3. Tap Forgot Password.
- 4. Answer the security questions that configured when activation.
- 5. Create a new password and confirm it.
- 6. Tap OK.

### 8.2 Communication Settings

You can set the network parameters, the Wi-Fi parameter, the RS-485 parameters, the Wiegand parameters, and enable 3G/4G on the communication settings page.

### 8.2.1 Set Wired Network Parameters

You can set the device wired network parameters, including the IP address, the subnet mask, the gateway, and DNS parameters.

#### Steps

- **1.** Tap **Comm.** (Communication Settings) on the Home page to enter the Communication Settings page.
- 2. On the Communication Settings page, tap Wired Network.

<	Wired Network	
IPv4 Address		
DHCP		
IP Address		
Subnet Mask		
Gateway		
DNS		
Preferred DNS Se	erver	
Alternate DNS Se	erver	

#### Figure 8-5 Wired Network Settings

- **3.** Set IP Address, Subnet Mask, and Gateway.
  - Enable DHCP, and the system will assign IP address, subnet mask, and gateway automatically.
  - Disable DHCP, and you should set the IP address, subnet mask, and gateway manually.

# iNote

- The device's IP address and the computer IP address should be in the same IP segment.
- IP address of 192.168.1.64, and 192.168.1.7 are not suggested to use.
- **4.** Set the DNS parameters. You can enable **Auto Obtain DNS**, set the preferred DNS server and the alternate DNS server.

### 8.2.2 Set Wi-Fi Parameters

You can enable the Wi-Fi function and set the Wi-Fi related parameters.

#### Steps

iNote

The function should be supported by the device.

**1.** Tap **Communication** on the Home page to enter the Communication Settings page.

2. On the Communication Settings page, tap Wi-Fi to enter the page of Wi-Fi.



#### Figure 8-6 Wi-Fi Settings

- **3.** Enable the Wi-Fi function.
- **4.** Configure the Wi-Fi parameters.
  - Select a Wi-Fi from the list, and enter the Wi-Fi's password. Tap **OK**.
  - If the target Wi-Fi is not in the list, tap **Add Wi-Fi**. Enter the Wi-Fi's name and password. And tap **OK**.

### **i**Note

Only digits, letters, and special characters are allowed in the password.

5. Set the Wi-Fi's parameters.

- By default, DHCP is enable. The system will allocate the IP address, the subnet mask, and the gateway automatically.
- If disable DHCP, you should enter the IP address, the subnet mask, and the gateway manually.
- 6. Tap OK to save the settings and go back to the Wi-Fi tab.
- **7.** Tap **v** to save the network parameters.

### 8.2.3 Set RS-485 Parameters

The face recognition terminal can connect external access controller, secure door control unit or card reader via the RS-485 terminal.

#### Steps

- **1.** Tap **Comm.** (Communication Settings) on the Home page to enter the Communication Settings page.
- 2. On the Communication Settings page, tap RS-485 to enter the RS-485 tab.



#### Figure 8-7 Set RS-485 Parameters

- 3. Enable RS-485 Settings.
- 4. Select an peripheral type according to your actual needs.

# iNote

If you select **Access Controller**: If connect the device to a terminal via the RS-485 interface, set the RS-485 address as 2. If you connect the device to a controller, set the RS-485 address according to the door No.

**5.** Tap the back icon at the upper left corner and you should reboot the device if you change the parameters.

### 8.2.4 Set Wiegand Parameters

You can set the Wiegand transmission direction.

#### Steps

- 1. Tap Communication on the Home page to enter the Communication Settings page.
- 2. On the Communication Settings page, tap Wiegand to enter the Wiegand tab.
- **3.** Enable the Wiegand function.
- 4. Select a transmission direction.
  - Output: A face recognition terminal can connect an external access controller. And the two devices will transmit the card No. via Wiegand 34.
  - Input: A face recognition terminal can connect a Wiegand card reader.
- 5. Tap V to save the network parameters.

# **i**Note

If you change the external device, and after you save the device parameters, the device will reboot automatically.

### 8.2.5 Set ISUP Parameters

Set ISUP parameters and the device can upload data via ISUP protocol.

#### **Before You Start**

Make sure your device has connect to a network.

#### Steps

1. Tap Comm. → ISUP .

<	ISUP	
ISUP		
Protocol Version		5.0 >
Central Group		
Main Channel		N1 >
Address Type		IP Address >
IP Address		0.0.0.0 >
Port		1 >
Device ID		Enter >
Password		Enter >

#### Figure 8-8 ISUP Settings

**2.** Enable the ISUP function and set the ISUP server parameters.

#### **ISUP Version**

Set the ISUP version according to your actual needs.

#### **Central Group**

Enable central group and the data will be uploaded to the center group.

#### Main Channel

Support N1 or None.

#### ISUP

Enable ISUP function and the data will be uploaded via ISUP protocol.

#### Address Type

Select an address type according to your actual needs.

#### **IP Address**

Set the ISUP server's IP address.

#### Port No.

Set the ISUP server's port No.

#### **i**Note

Port No. Range: 0 to 65535.

#### Device ID

Set device serial no.

#### **ISUP Key**

If you choose V5.0, you should create an account and ISUP key. If you choose other version, you should create an ISUP account only.

# iNote

- Remember the ISUP account and ISUP key. You should enter the account name or the key when the device should communicate with other platforms via ISUP protocol.
- ISUP key range: 8 to 32 characters.

### 8.2.6 Platform Access

You can change the device verification code and set the server address before you add the device to the Hik-Connect mobile client.

#### **Before You Start**

Make sure your device has connected to a network.

#### Steps

- **1.** Tap **Comm.** (Communication Settings) on the Home page to enter the Communication Settings page.
- 2. On the Communication Settings page, tap Hik-Connect.
- 3. Enable Hik-Connect
- 4. View connection status.
- 5. Enter IP Address.
- 6. Create the Verification Code, and you need to enter the verification code when you manage the devices via Hik-Connect.

### 8.2.7 Enable Mobile Network

You can enable Mobile Network function to connect the mobile network .

$\sim$	$\sim$			
	•			
	ĺ		_	• •
		N	n	τе
$\sim$	$\sim$		v	· · ·

You can set mobile network when the device supports this function.

Tap **Communication Settings** on the main page to enter the Communication Settings page, and enable **Mobile Network**.

### 8.3 User Management

On the user management interface, you can add, edit, delete and search the user.

### 8.3.1 Add Administrator

The administrator can log in the device backend and configure the device parameters.

#### Steps

- 1. Long tap on the initial page and log in the backend.
- **2.** Tap **User**  $\rightarrow$  + to enter the Add User page.

<	Add User	`	/
Employee No.		2	>
Name		Enter	>
User Role		Normal User	>
Face		Add	>
Card		0/50	>
Password		Not Configu	red
Authentication Set	tings		>

### 3. Edit the employee ID.

# iNote

- The employee ID should be less than 32 characters. And it can be a combination of lower letters, upper letters, and numbers.
- The employee ID should not be duplicated.
- **4.** Tap the Name field and input the user name on the soft keyboard.

- Numbers, upper case letters, lower case letters, and special characters are allowed in the user name.
- Up to 32 characters are allowed in the user name.
- 5. Optional: Add a face picture, fingerprints, or cards for the administrator.

# iNote

- For details about adding a face picture, see Add Face Picture .
- ' **i**Note

For details about adding a fingerprint, see Add Fingerprint .

- For details about adding a card, see <u>Add Card</u>.
- 6. Optional: Set the administrator's authentication type.

# iNote

For details about setting the authentication type, see <u>Set Authentication Mode</u>.

7. Enable the Administrator Permission function.

#### Enable Administrator Permission

The user is the administrator. Except for the normal attendance function, the user can also enter the Home page to operate after authenticating the permission.

**8.** Tap V to save the settings.

### 8.3.2 Add Face Picture

Add user's face picture to the device. And the user can use the face picture to authenticate.

### Steps

- **1.** Long tap on the initial page for 3 s and slide to the left/right by following the gesture and log in the backend.
- **2.** Tap **User**  $\rightarrow$  + to enter the Add User page.

3. Edit the employee ID.

## ∎Note

- The employee ID should be less than 32 characters. And it can be a combination of lower letters, upper letters, and numbers.
- The employee ID should not be duplicated.
- **4.** Tap the Name field and input the user name on the soft keyboard.

- Numbers, upper case letters, lower case letters, and special characters are allowed in the user name.
- The suggested user name should be within 32 characters.
- 5. Tap the Face Picture field to enter the face picture adding page.



Figure 8-9 Add Face Picture

6. Look at the camera.

- Make sure your face picture is in the face picture outline when adding the face picture.
- Make sure the captured face picture is in good quality and is accurate.
- For details about the instructions of adding face pictures, see <u>Tips When Collecting/</u> <u>Comparing Face Picture</u>.

After completely adding the face picture, a captured face picture will be displayed at the upper right corner of the page.

- 7. Tap Save to save the face picture.
- 8. Optional: Tap Try Again and adjust your face position to add the face picture again.
- 9. Set the user role.

### Administrator

The user is the administrator. Except for the normal attendance function, the user can also enter the Home page to operate after authenticating the permission.

#### Normal User

The User is the normal user. The user can only authenticate or take attendance on the initial page.

**10.** Tap 🗸 to save the settings.

### 8.3.3 Add Fingerprint

Add a fingerprint for the user and the user can authenticate via the added fingerprint.

#### Steps

### **i**Note

- Devices with fingerprint module support fingerprint function.
- Up to 10,000 fingerprints can be added.
- **1.** Long tap on the initial page for 3 s and slide to the left/right by following the gesture and enter the device backend.
- **2.** Tap **User**  $\rightarrow$  **+** to enter the Add User page.
- 3. Tap the Employee ID. field and edit the employee ID.

# **i**Note

- The employee ID should be less than 32 characters. And it can be a combination of lower letters, upper letters, and numbers.
- The employee ID should not start with 0 and should not be duplicated.

#### **4.** Tap the Name field and input the user name on the soft keyboard.
- Numbers, upper case letters, lower case letters, and special characters are allowed in the user name.
- The suggested user name should be within 32 characters.
- 5. Tap the Fingerprint field to enter the Add Fingerprint page.
- 6. Follow the instructions to add a fingerprint.

# iNote

- The same fingerprint cannot be repeatedly added.
- Up to 10 fingerprints can be added for one user.
- You can also use the client software or the fingerprint recorder to record fingerprints.
   For details about the instructions of scanning fingerprints, see <u>Tips for Scanning Fingerprint</u>.
- 7. Set the user role.

## Administrator

The user is the administrator. Except for the normal attendance function, the user can also enter the Home page to operate after authenticating the permission.

## Normal User

The User is the normal user. The user can only authenticate or take attendance on the initial page.

**8.** Tap v to save the settings.

## 8.3.4 Add Card

Add a card for the user and the user can authenticate via the added card.

## Steps

- **1.** Long tap on the initial page and slide to the left/right by following the gesture and log in the backend.
- **2.** Tap **User**  $\rightarrow$  + to enter the Add User page.
- **3.** Connect an external card reader according to the wiring diagram.
- 4. Tap the Employee ID. field and edit the employee ID.

# ∎Note

- The employee ID should be less than 32 characters. And it can be a combination of lower letters, upper letters, and numbers.
- The employee ID should not be duplicated.
- 5. Tap the Name field and input the user name on the soft keyboard.

- Numbers, upper case letters, lower case letters, and special characters are allowed in the user name.
- The suggested user name should be within 128 characters.
- 6. Tap the Card field and tap +.
- 7. Configure the card No.
  - Enter the card No. manually.
  - Present the card over the card presenting area to get the card No.

# iNote

- The card No. cannot be empty.
- Up to 20 characters are allowed in the card No.
- The card No. cannot be duplicated.
- 8. Configure the card type.
- 9. Set the user role.

## Administrator

The user is the administrator. Except for the normal attendance function, the user can also enter the Home page to operate after authenticating the permission.

### Normal User

The User is the normal user. The user can only authenticate or take attendance on the initial page.

**10.** Tap 🔽 to save the settings.

## 8.3.5 View PIN code

Add a PIN code for the user and the user can authenticate via the PIN code.

## Steps

- **1.** Long tap on the initial page and slide to the left/right by following the gesture and log in the backend.
- **2.** Tap **User**  $\rightarrow$  + to enter the Add User page.
- 3. Tap the Employee ID. field and edit the employee ID.

# **i**Note

- The employee ID should be less than 32 characters. And it can be a combination of lower letters, upper letters, and numbers.
- The employee ID should not be duplicated.
- **4.** Tap the Name field and input the user name on the soft keyboard.

- Numbers, upper case letters, lower case letters, and special characters are allowed in the user name.
- The suggested user name should be within 128 characters.
- 5. Tap the PIN code to view the PIN code.

# iNote

The PIN code cannot be edited. It can only be applied by the platform.

6. Set the user role.

## Administrator

The user is the administrator. Except for the normal attendance function, the user can also enter the Home page to operate after authenticating the permission.

## Normal User

The User is the normal user. The user can only authenticate or take attendance on the initial page.

**7.** Tap 🔽 to save the settings.

## 8.3.6 Set Authentication Mode

After adding the user's face picture, password, or other credentials, you should set the authentication mode and the user can authenticate his/her identity via the configured authentication mode.

### Steps

- **1.** Long tap on the initial page for 3 s and slide to the left/right by following the gesture and log in the backend.
- 2. Tap User → Add User/Edit User → Authentication Mode .
- **3.** Select Device or Custom as the authentication mode.

## Device

If you want to select device mode, you should set the terminal authentication mode in Access Control Settings page first. For details see *Setting Access Control Parameters*.

## Custom

You can combine different authentication modes together according to your actual needs. 4. Tap v to save the settings.

## 8.3.7 Search and Edit User

After adding the user, you can search the user and edit it.

## Search User

On the User Management page, Tap the search area to enter the Search User page. Tap **Card** on the left of the page and select a search type from the drop-down list. Enter the employee ID, card No., or the user name for search. Tap **Q** to search.

## Edit User

On the User Management page, select a user from the user list to enter the Edit User page. Follow the steps in <u>User Management</u> to edit the user parameters. Tap vertices to save the settings.

## **i**Note

The employee ID cannot be edited.

## 8.4 Data Management

You can delete data, import data, and export data.

## 8.4.1 Delete Data

Delete user data.

On the Home page, tap **Data** → **Delete Data** → **User Data** . All user data added in the device will be deleted.

## 8.4.2 Import Data

#### Steps

- **1.** Plug a USB flash drive in the device.
- **2.** On the Home page, tap **Data**  $\rightarrow$  **Import Data** .

## **i**Note

After insert the USB flash driver, you can tap **Import Data** on the **Data** page.

3. Tap User Data, Face Data or Access Control Parameters .

## **i**Note

The imported access control parameters are configuration files of the device.

**4.** Enter the created password when you exported the data. If you do not create a password when you exported the data, leave a blank in the input box and tap **OK** immediately.

# iNote

• If you want to transfer all user information from one device (Device A) to another (Device B), you should export the information from Device A to the USB flash drive and then import from

the USB flash drive to Device B. In this case, you should import the user data before importing the profile photo.

- The supported USB flash drive format is FAT32.
- The imported pictures should be saved in the folder (named enroll\_pic) of the root directory and the picture's name should be follow the rule below: Card No. Name Department Employee ID Gender.jpg
- If the folder enroll\_pic cannot save all imported pictures, you can create another folders, named enroll\_pic1, enroll\_pic2, enroll\_pic3, enroll\_pic4, under the root directory.
- The employee ID should be less than 32 characters. It can be a combination of lower letters, upper letters, and numbers. It should not be duplicated, and should not start with 0.
- Requirements of face picture should follow the rules below: It should be taken in full-face view, directly facing the camera. Do not wear a hat or head covering when taking the face picture. The format should be JPEG or JPG. The resolution should be 640 × 480 pixel or more than of 640 × 480 pixel. The picture size should be between 60 KB and 200 KB.

## 8.4.3 Export Data

### Steps

- **1.** Plug a USB flash drive in the device.
- **2.** On the Home page, tap **Data**  $\rightarrow$  **Export Data** .

# **i**Note

After insert the USB flash driver, you can tap **Export Data** on the **Data** page.

3. Tap Face Data, Event Data, User Data, or Access Control Parameters.

# **i**Note

The exported access control parameters are configuration files of the device.

**4. Optional:** Create a password for exporting. When you import those data to another device, you should enter the password.

## **i**Note

- The supported USB flash drive format is DB.
- The system supports the USB flash drive with the storage of 1G to 32G. Make sure the free space of the USB flash drive is more than 512M.
- The exported user data is a DB file, which cannot be edited.

# 8.5 Identity Authentication

After network configuration, system parameters configuration and user configuration, you can go back to the initial page for identity authentication. The system will authenticate person according to the configured authentication mode.

You can authenticate identity via 1:1 matching or 1:N matching.

## 1:N Matching

Compare the captured face picture with all face pictures stored in the device.

## 1: 1 Matching

Compare the captured face picture with the linked face picture.

## 8.5.1 Authenticate via Single Credential

Set the user authentication type before authentication. For details, see <u>Set Authentication Mode</u>. Authenticate face, fingerprint, card or QR code.

## Face

Face forward at the camera and start authentication via face.

## Fingerprint

Place the enrolled fingerprint on the fingerprint module and start authentication via fingerprint.

## Card

Present the card on the card presenting area and start authentication via card.

## iNote

The card can be normal IC card, or encrypted card.

## QR Code

Put the QR code in front of the device camera to authenticate via QR code.

# **i**Note

- Authentication via QR code should be supported by the device.
- The dimension of the recognized QR code picture should be larger than 6 cm × 6 cm.

### Password

Enter the password to authenticate via password.

If authentication completed, a prompt "Authenticated" will pop up.

## 8.5.2 Authenticate via Multiple Credential

### **Before You Start**

Set the user authentication type before authentication. For details, see <u>Set Authentication Mode</u>.

### Steps

1. If the authentication mode is Card and Face, Password and Face, Card and Password, Card and Face and Fingerprint, authenticate any credential according to the instructions on the live view page.

- After enabling **Control Initial Authentication Type**on the web client, the initial authentication type will be fixed.
- The card can be normal IC card, or encrypted card.
- The card can be normal IC card, or encrypted card.
- If the QR Code Scanning function is enabled, you can put the QR code in front of the device camera to authenticate via QR code.
- The dimension of the recognized QR code picture should be larger than 6 cm × 6 cm.
- The dimension of the recognized QR code picture should be larger than 6 cm × 6 cm.
- **2.** After the previous credential is authenticated, continue authenticate other credentials. If authentication succeeded, the prompt "Authenticated" will pop up.

# 8.6 Basic Settings

You can set the voice settings, time settings, sleeping (s), language, community No., building No., Unit No., and beauty.

Long tap on the initial page for 3 s and slide to the left/right by following the gesture and login the device home page. Tap **Basic**.

<	Basic	
Sound Settings		>
Time Settings		>
Sleep Duration	1 min	>
Select Language	English	>
Set No.		>
Password		>

## Figure 8-10 Basic Settings Page

## Sound Settings

You can enable/disable the voice prompt function and adjust the voice volume.

# **i**Note

You can set the voice volume between 0 and 10.

### **Time Settings**

Set the time zone, the device time and the DST.

## **Sleeping Duration**

Set the device sleeping waiting time (minute). When you are on the initial page and if you set the sleeping time to 30 min, the device will sleep after 30 min without any operation.

#### Select Language

Select the language according to actual needs.

### Set No.

Set the Community No., Building No. and Unit No.

## 8.7 Password Management

You can change device password.

### Steps

- Long tap on the initial page for 3 s and slide to the left/right by following the gesture and login the device home page. Tap Basic → Password.
- 2. Tap Change Password. Enter the old password.
- 3. Enter the new password and confirm it.
- 4. Tap OK.

## **i**Note

The password strength of the device can be automatically checked. We highly recommend you change the password of your own choosing (using a minimum of 8 characters, including at least two kinds of following categories: upper case letters, lower case letters, numbers, and special characters) in order to increase the security of your product. And we recommend you change your password regularly, especially in the high security system, changing the password monthly or weekly can better protect your product.

Proper configuration of all passwords and other security settings is the responsibility of the service provider and/or end-user.

# 8.8 Set Biometric Parameters

You can customize the face parameters to improve the face recognition performance. The configurable parameters includes application mode, face liveness level, face recognition distance, face recognition interval, wide dynamic, face 1:N security level, face 1:1 security level, ECO settings, face with mask detection and multiple faces authentication.

## 8.8.1 Set Face Liveness Level

Set the matching security level when performing face anti-spoofing authentication

Long tap on the initial page for 3 s and slide to the left/right by following the gesture. Login and tap **Biometric**.

After enabling face anti-spoofing function, you can set the matching security level when performing face anti-spoofing authentication. The higher the level, the more strict of the recognition.

## 8.8.2 Set Face Recognition Distance

Set the valid distance between the person and the device camera.

Long tap on the initial page for 3 s and slide to the left/right by following the gesture. Login and tap **Biometric**.

Set the valid distance between the person and the device camera when authenticating.

## 8.8.3 Set Face Recognition Interval

You can set the time interval between 2 continuous face recognitions when authenticating.

Long tap on the initial page for 3 s and slide to the left/right by following the gesture. Login and tap **Biometric**.

Set the time interval between 2 continuous face recognitions when authenticating.

iNote

You can input the number from 1 to 10.

## 8.8.4 Set Wide Dynamic Range

When there are both very bright and very dark areas simultaneously in the view, you can enable the WDR function.

Long tap on the initial page for 3 s and slide to the left/right by following the gesture. Login and tap **Biometric**.

## iNote

It is suggested to enable the WDR function if installing the device outdoors.

When there are both very bright and very dark areas simultaneously in the view, you can enable the WDR function to balance the brightness of the whole image and provide clear images with details.

## 8.8.5 Set Face 1:1/1:N Security Level

Set the face recognition threshold.

Long tap on the initial page for 3 s and slide to the left/right by following the gesture. Login and tap **Biometric**.

Set the parameters.

### Face 1:1 Security Level

Set the matching threshold when authenticating via 1:1 matching mode. The larger the value, the smaller the false accept rate and the larger the false rejection rate.

#### Face 1:N Security Level

Set the matching threshold when authenticating via 1:N matching mode. The larger the value, the smaller the false accept rate and the larger the false rejection rate.

## 8.8.6 Set ECO Mode

After enabling the ECO mode, the device will use the IR camera to authenticate faces in the low light or dark environment.

Long tap on the initial page for 3 s and slide to the left/right by following the gesture. Login and tap **Biometric**.

After enabling the ECO mode, the device will use the IR camera to authenticate faces in the low light or dark environment. And you can set the ECO mode threshold, ECO mode (1:N), and ECO mode (1:1).

#### ECO Threshold

When enabling the ECO mode, you can set the ECO mode's threshold. The larger the value, the easier the device entering the ECO mode.

### ECO Mode (1:1)

Set the matching threshold when authenticating via ECO mode 1:1 matching mode. The larger the value, the smaller the false accept rate and the larger the false rejection rate.

### ECO Mode (1:N)

Set the matching threshold when authenticating via ECO mode 1:N matching mode. The larger the value, the smaller the false accept rate and the larger the false rejection rate

## 8.8.7 Set Face with Mask Detection

After enabling the face with mask detection, the system will recognize the captured face with mask picture.

Long tap on the initial page for 3 s and slide to the left/right by following the gesture. Login and tap **Biometric**.

After enabling the face with mask detection, the system will recognize the captured face with mask picture. You can set face with mask & face 1:N level and the strategy.

### **Reminder of Wearing**

If the person do not wear a face mask when authenticating, the device prompts a notification and the door will open.

#### **Must Wear**

If the person do not wear a face mask when authenticating, the device prompts a notification and the door keeps closed.

## 8.8.8 Set Multiple Faces Authentication

You can authenticate multiple faces at the same time.

Long tap on the initial page for 3 s and slide to the left/right by following the gesture. Login and tap **Biometric**.

After multiple faces authentication is enabled, multiple faces authentication is supported.

## 8.9 Set Access Control Parameters

You can set the access control permissions, including the functions of authentication mode, enable NFC card, enable M1 card, door contact, open duration(s) and authentication interval(s).

## 8.9.1 Set Terminal Authentication Mode

Set the device's authentication mode. You can also customize the authentication mode. if authenticating on the device, you should follow the device's authentication mode.

On the Home page, tap **ACS** (Access Control Settings) to enter the Access Control Settings page. Select the face recognition terminal's authentication mode. You can also customize the authentication mode.

## **i**Note

- Only the device with the fingerprint module supports the fingerprint related function.
- Biometric recognition products are not completely applicable to anti-spoofing environments. If you require a higher security level, use multiple authentication modes.
- If you adopt multiple authentication modes, you should authenticate other methods before authenticating face.

<	ACS	
Terminal Auth. Mode		>
Reader Auth. Mode		>
Enable NFC		C
Enable M1 Card		D
M1 Card Encryption	0	
Door Contact	Remain Closed	>
Duration of Open Likec Gate		>
Duration of Open Liked	5 s	
Duration of Open Liked Gate	5 s	
Duration of Open Liked Gate	5 s	
Duration of Open Liked Gate	5 s	



## 8.9.2 Set Card Reader Authentication Mode

Set the card reader's authentication mode and if authenticating on the card reader, you should follow the card reader's authentication mode.

On the Home page, tap **ACS** (Access Control Settings) to enter the Access Control Settings page. Select **Reader's Auth. Mode** (card reader's authentication mode). If authenticating on the card reader, you should follow the card reader's authentication mode.

<	ACS	
Terminal Auth. Mode		>
Reader Auth. Mode		>
Enable NFC		D
Enable M1 Card		D
M1 Card Encryption		
Door Contact	Remain Closed	>
Door Contact Duration of Open Likec Gate		
Duration of Open Liked	5 s	>
Duration of Open Liked Gate	5 s	>
Duration of Open Liked Gate	5 s	>

## 8.9.3 Enable NFC Card

Enable NFC card function and you can present NFC card on the device to authenticate.

### Steps

**1.** On the Home page, tap **ACS** (Access Control Settings) to enter the Access Control Settings page.

<	ACS	
Terminal Auth. Mode		>
Reader Auth. Mode		>
Enable NFC		D
Enable M1 Card		D
M1 Card Encryption		
Door Contact	Remain Closed	>
Door Contact Duration of Open Liked Gate		
Duration of Open Liked	5 s	>
Duration of Open Liked Gate	5 s	>
Duration of Open Liked Gate	5 s	>
Duration of Open Liked Gate	5 s	>

### Figure 8-13 Access Control Parameters

**2.** Enable the function and you can present the NFC card to authenticate.

## 8.9.4 Enable M1 Card and M1 Car d Encryption

Enable M1 card function and you can present M1 card on the device to authenticate. M1 card encryption can improve the security level of authentication.

### Steps

**1.** On the Home page, tap **ACS** (Access Control Settings) to enter the Access Control Settings page.

<	ACS
Terminal Auth. Mode	>
Reader Auth. Mode	>
Enable NFC	
Enable M1 Card	
M1 Card Encryption	
Door Contact	Remain Closed >
Duration of Open Liked Gate	5 s >
Authentication Interva	0 s >

### Figure 8-14 Access Control Parameters

**2.** Set the M1 card function.

### Enable M1 Card

Enable the function and you can present the M1 card to authenticate.

## M1 Card Encryption

Enable the function and set the sector ID.

- The sector ID ranges from 1 to 100.
- By default, Sector 13 is encrypted. It is recommended to encrypt sector 13.

## 8.9.5 Set Door Contact Parameters

If connecting a door contact, you should confirm the NO or NC connection method. Select remain open or remain closed according to actual NO/NC connection method.

On the Home page, tap **ACS** (Access Control Settings) to enter the Access Control Settings page. You can select "Remain Open" or "Remian Closed" according to your actual needs. By default, it is Remian Closed.

<	ACS	
Terminal Auth. Mode		>
Reader Auth. Mode		>
Enable NFC		D
Enable M1 Card		D
M1 Card Encryption	0	
Door Contact	Remain Closed	>
Duration of Open Liked Gate	5 s	>
Authentication Interval	0 s	>

Figure 8-15 Access Control Parameters

## 8.9.6 Set Door Open Duration

Set the door unlocking duration.

On the Home page, tap **ACS** (Access Control Settings) to enter the Access Control Settings page. Set the door unlocking duration. If the door is not opened for the set time, the door will be locked. Available door locked time range: 1 to 255s.

<	ACS	
Terminal Auth. Mode	>	>
Reader Auth. Mode	>	>
Enable NFC		)
Enable M1 Card		)
M1 Card Encryption		
Door Contact	Remain Closed >	>
Duration of Open Liked Gate	5s >	>
Authentication Interval	0 s >	>



## 8.9.7 Set Authentication Interval

Set the authentication interval between 2 authentications. Within the interval, the same person can authenticate only once.

On the Home page, tap **ACS** (Access Control Settings) to enter the Access Control Settings page. Set the authentication interval between 2 authentications. Within the interval, the same person can authenticate only once. Available authentication interval range: 0 to 65535.

<	ACS	
Terminal Auth. Mode		>
Reader Auth. Mode		>
Enable NFC		
Enable M1 Card		
M1 Card Encryption		
Door Contact		Remain Closed >
Duration of Open Liked Gate	I	5s >
Authentication Interval		0 s >



# 8.10 Time and Attendance Status Settings

You can set the attendance mode as check in, check out, break out, break in, overtime in, and overtime out according to your actual situation.

The function should be used cooperatively with time and attendance function on the client software.

## 8.10.1 Disable Attendance Mode via Device

Disable the attendance mode and the system will not display the attendance status on the initial page.

Tap **Attendance Status** to enter the Attendance Status page.



### Figure 8-18 Disable Attendance Mode

#### Set the Attendance Mode as Disable.

You will not view or configure the attendance status on the initial page. And the system will follow the attendance rule that configured on the platform.

## 8.10.2 Set Manual Attendance via Device

Set the attendance mode as manual, and you should select a status manually when you take attendance.

#### **Before You Start**

Add at least one user, and set the user's authentication mode. For details, see User Management.

#### Steps

- 1. Tap Attendance Status to enter the Attendance Status page.
- 2. Set the Attendance Mode as Manual.

<	Attendance Status	
Attendance M	ode	Manual >
Attendance St	atus Required	
Check In Check Out		Disable 〉
Break Out Break In		Disable >
Overtime In Overtime Out		Disable 〉

### Figure 8-19 Manual Attendance Mode

- 3. Enable the Attendance Status Required.
- **4.** Enable a group of attendance status.

The Attendance Property will not be changed.

5. Optional: Select an status and change its name if required.

The name will be displayed on the T & A Status page and the authentication result page.

## Result

You should select an attendance status manually after authentication.

## **i**Note

If you do not select a status, the authentication will be failed and it will not be marked as a valid attendance.

## 8.10.3 Set Auto Attendance via Device

Set the attendance mode as auto, and you can set the attendance status and its available schedule. The system will automatically change the attendance status according to the configured schedule.

## **Before You Start**

Add at least one user, and set the user's authentication mode. For details, see User Management.

## Steps

1. Tap Attendance Status to enter the Attendance Status page.

2. Set the Attendance Mode as Auto.

<	Attendance Status	
Attendance M	lode	Auto >
Attendance St	tatus Required	
Check In Check Out		Disable >
Break Out Break In		Disable >
Overtime In Overtime Out		Disable >

## Figure 8-20 Auto Attendance Mode

- 3. Enable the Attendance Status function.
- **4.** Enable a group of attendance status.

# **i**Note

The Attendance Property will not be changed.

5. Optional: Select an status and change its name if required.

The name will be displayed on the T & A Status page and the authentication result page.

6. Set the status' schedule.

1) Tap Attendance Schedule.

#### 2) Select Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, or Sunday.

3) Set the selected attendance status's start time of the day.

4) Tap Confirm.

5) Repeat step 1 to 4 according to your actual needs.

## **i**Note

The attendance status will be valid within the configured schedule.

#### Result

When you authenticate on the initial page, the authentication will be marked as the configured attendance status according to the configured schedule.

#### Example

If set the **Break Out** as Monday 11:00, and **Break In** as Monday 12:00, the valid user's authentication from Monday 11:00 to 12:00 will be marked as break.

## 8.10.4 Set Manual and Auto Attendance via Device

Set the attendance mode as **Manual and Auto**, and the system will automatically change the attendance status according to the configured schedule. At the same time you can manually change the attendance status after the authentication.

#### **Before You Start**

Add at least one user, and set the user's authentication mode. For details, see User Management.

#### Steps

1. Tap Attendance Status to enter the Attendance Status page.

2. Set the Attendance Mode as Manual and Auto.

<	Attendance S	tatus
Attendance M	ode	Manual and Auto $ ight angle$
Attendance St	atus Required	
Check In Check Out		Disable >
Break Out Break In		Disable >
Overtime In Overtime Out		Disable >

### Figure 8-21 Manual and Auto Mode

- 3. Enable the Attendance Status function.
- **4.** Enable a group of attendance status.

# **i**Note

The Attendance Property will not be changed.

5. Optional: Select an status and change its name if required.

The name will be displayed on the T & A Status page and the authentication result page.

6. Set the status' schedule.

1) Tap Attendance Schedule.

2) Select Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, or Sunday.

3) Set the selected attendance status's start time of the day.

4) Tap **OK**.

5) Repeat step 1 to 4 according to your actual needs.

# **i**Note

The attendance status will be valid within the configured schedule.

### Result

On the initial page and authenticate. The authentication will be marked as the configured attendance status according to the schedule. If you tap the edit icon on the result tab, you can select a status to take attendance manually, the authentication will be marked as the edited attendance status.

#### Example

If set the **Break Out** as Monday 11:00, and **Break In** as Monday 12:00, the valid user's authentication from Monday 11:00 to 12:00 will be marked as break.

## 8.11 Preference Settings

Set interface style, theme, shortcut and control center.

## 8.11.1 Set Interface Style

You can configure the device interface to light or dark mode.

### Steps

1. Tap Preference to enter the preference settings page.



### Figure 8-22 Preference Settings

2. You can set the interface style of the device as Light Mode or Dark Mode.

## 8.11.2 Set Theme Mode

You can set the theme mode to recognition or advertisement mode.

#### Steps

**1.** Tap **Preference** to enter the preference settings page.



#### Figure 8-23 Preference Settings

2. You can set the theme of the prompt window on the authentication page. You can select **Theme Mode** as **Recognition Mode**, or **Advertisement Mode**.

#### **Recognition Mode**

The device authentication page will display the live view page. And the person's name, employee ID, face pictures will all be displayed after authentication.

#### **Advertisement Mode**

After selecting this mode, the advertising area and identification authentication area of the device will be displayed on separate screens. Video and advertising information playback, welcome speech display are supported.

## 8.11.3 Set Authentication Page Shortcut

You can set the displayed shortcuts on authentication mode.

#### Steps

1. Tap Preference to enter the preference settings page.



#### Figure 8-24 Preference Settings

**2.** Choose the shortcut key that displayed on the authentication page, including the call function, call type, and the password entering function.

#### Call

After enabling this function, you can select **Call Type** from the list of Call Menu, Call Center and Call Specific Room according to your needs.

#### QR Code

You can use the QR code scanning function on the authentication interface. The device will upload the information associated with the obtained QR code to the platform.

#### **Open Door via Password**

Enable this function and you can enter the PIN code to open the door.

## 8.11.4 Set Control Center Displayed Items

You can set the items that displayed in the control center.

#### Steps

- 1. Tap Preference to enter the preference settings page.
- 2. Set the control items displayed in the control center.

On the authentication page, use finger to pull down to enter the control center page to view the control items.

## 8.12 System Maintenance

You can view the system information and the capacity. You can also upgrade the device, restore to factory settings, restore to default settings, and reboot the device.

## 8.12.1 View System Information

You can view the device system information.

Long tap on the initial page for 3 s and slide to the left/right by following the gesture. Login and tap Maint.  $\rightarrow$  System Information .

You can view the device model, serial No., versions, address, production data, and open source code license.

# iNote

The page may vary according to different device models. Refers to the actual page for details.

## 8.12.2 View Device Capacity

You can view the number of user, face picture, card, event and fingerprint.

Long tap on the initial page for 3 s and slide to the left/right by following the gesture. Login and tap **Maint.**  $\rightarrow$  **Capacity**.

You can view the number of user, face picture, card, event and fingerprint.

## iNote

Parts of the device models support displaying the fingerprint number. Refers to the actual page for details.

## 8.12.3 Upgrade

Choose online upgrading or upgrading via the USB flash drive.

Long tap on the initial page for 3 s and slide to the left/right by following the gesture. Login and tap Maint. → Upgrade .

Choose one of the following upgrade methods to upgrade.

## Online Update

If the device has been connected to Hik-Connect and network, when there is a new installation package in Hik-Connect, you can tap **Device Upgrade**  $\rightarrow$  **Online Update** to upgrade the device system.

## Update via USB

Plug the USB flash drive in the device USB interface. Tap **Device Upgrade**  $\rightarrow$  **Update via USB**, and the device will read the *digicap.dav* file in the USB flash drive to start upgrading.

## 8.12.4 View User Manual

View the device user manual.

Long tap on the initial page for 3 s and slide to the left/right by following the gesture. Login and tap Maint.  $\rightarrow$  User Manual .

Scan the QR code to obtain and view the user manual.

## 8.12.5 Restore Parameters

Restore to default settings or restore to factory settings.

Long tap on the initial page for 3 s and slide to the left/right by following the gesture. Login and tap **Maint.** 

Restore to default settings or restore to factory settings.

### Restore to Default Settings

All parameters, except for the communication settings, remotely imported user information, will be restored to the default settings. The system will reboot to take effect.

### **Restore to Factory Settings**

All parameters will be restored to the factory settings. The system will reboot to take effect.

## 8.12.6 Reboot

Reboot device if needed.

Long tap on the initial page for 3 s and slide to the left/right by following the gesture. Login and tap **Maint.** 

Reboot the device.

## 8.12.7 Advanced Settings

You can set face parameters and view device version.

### Steps

- Long tap on the initial page for 3 s and slide to the left/right by following the gesture. Login and tap Maint. → System Information. Long tap ? on the right upper corner.
- 2. Enter the admin password.
- 3. Tap Face Parameters.

## Face Parameter

### **Custom Anti-Spoofing Detection**

#### **Face Liveness Level**

After enabling face anti-spoofing function, you can set the matching security level when performing live face authentication.

#### **Anti-Spoofing Detection Threshold**

The larger the value, the smaller the false accept rate and the larger the false rejection rate. The smaller the value, the larger the false accept rate and the smaller the false rejection rate.

### Lock Face for Anti-Spoofing Protection

After enabling this function, the device will lock automatically when anti-spoofing detection failed.

### Lock Duration

The lock duration after enabling **Lock Face for Anti-Spoofing Protection** when antispoofing detection failed.

### 4. Tap Version Information to view device version.

## 8.13 Video Intercom

After adding the device to the client software, you can call the device from the client software, call the main station from the device, call the client software from the device, call the indoor station from the device, or call the specific room from the device.

## 8.13.1 Call Client Software from Device

### Steps

- **1.** Get the client software from the supplied disk or the official website, and install the software according to the prompts.
- 2. Run the client software and the control panel of the software pops up.
- 3. Click Device Management to enter the Device Management interface.
- 4. Add the device to the client software.

# iNote

For details about adding device, see Add Device.

- 5. Call the client software.
  - 1) Tap 💽 on the device initial page.
  - 2) Enter **0** in the pop-up window.
  - 3) Tap 💽 to call the client software.
- **6.** Tap **Answer** on the pop-up page of the client software and you can start two-way audio between the device and the client software.

# **i**Note

If the device is added to multiple client softwares and when the device is calling the client software, only the first client software added the device will pop up the call receiving window.

## 8.13.2 Call Center from Device

## Steps

- **1.** Get the client software from the supplied disk or the official website, and install the software according to the prompts.
- 2. Run the client software and the control panel of the software pops up.
- **3.** Click **Device Management** to enter the Device Management interface.
- **4.** Add the main station and the device to the client software.

## iNote

For details about adding device, see Add Device.

5. Set the main station's IP address and SIP address in the remote configuration page.

# iNote

For details about the operation, see the user manual of the main station.

- 6. Call the center.
  - If you have configured to call center in the *Basic Settings*, you can tap 💽 to call the center.
  - If you have not configured to call center in the <u>Basic Settings</u>, you should tap → k to call the center
- 7. Answers the call via the main station and starts two-way audio.
The device will call the main station in priority.

#### 8.13.3 Call Device from Client Software

#### Steps

- **1.** Get the client software from the supplied disk or the official website, and install the software according to the prompts.
- 2. Run the client software and the control panel of the software pops up.
- 3. Click **Device Management** to enter the Device Management page.
- **4.** Add the device to the client software.

# **i**Note

For details about adding device, see Add Device.

5. Enter the Live View page and double-click the added device to start live view.

# **i**Note

For details about operations in the **Live View** page, see *Live View* in the user manual of the client software.

**6.** Right click the live view image to open the right-click menu.

7. Click Start Two-Way Audio to start two-way audio between the device and the client software.

### 8.13.4 Call Room from Device

#### Steps

- **1.** Get the client software from the supplied disk or the official website, and install the software according to the prompts.
- 2. Run the client software and the control panel of the software pops up.
- **3.** Click **Device Management** to enter the Device Management interface.
- 4. Add the indoor station and the device to the client software.

# iNote

For details about adding device, see Add Device.

- **5.** Link a user to an indoor station and set a room No. for the indoor station.
- 6. Call the room.
  - If you have configured a specified room No. in the *Basic Settings* , you can tap 💟 to call the room.
  - If you have not configured a specified room No. in the <u>Basic Settings</u>, you should tap S on the authentication page of the device. Enter the room No. on the dial page and tap S to call the room.

7. After the indoor station answers the call, you can start two-way audio with the indoor station.

### 8.13.5 Call Mobile Client from Device

#### Steps

- **1.** Get the mobile mobile client from the supplied disk or the official website, and install the software according to the prompts.
- 2. Run the mobile client and add the device to the mobile client.

# **i**Note

For details, see the user manual of the mobile client.

- 3. Enter Basic Settings → Shortcut Key and enable Call APP.
- 4. Go back to the initial page and call the mobile client.
  - 1) Tap 📞 on the device initial page.
  - 2) Tap 💽 to call the mobile client.

# 8.13.6 Doorbell Call

#### Steps

- **1.** Get the client software from the supplied disk or the official website, and install the software according to the prompts.
- 2. Run the client software and the control panel of the software pops up.
- 3. Click Device Management to enter the Device Management interface.
- 4. Add the device to the client software.

# iNote

For details about adding device, see Add Device.

- 5. Tap doorbell button to call.
  - 1) Tap 📞 on the device initial page.
  - 2) Tap 💽 to call.

# **Chapter 9 Quick Operation via Web Browser**

# 9.1 Select Language

You can select a language for the device system.

Click a in the top right of the web page to enter the **Device Language Settings** page. You can select a language for the device system from the drop-down list.

By default, the system language is English.

### iNote

After you change the system language, the device will reboot automatically.

Click **Next** to complete the settings.

### 9.2 Time Settings

Click a in the top right of the web page to enter the wizard page. After setting device language, you can click **Next** to enter the **Time Settings** page.

#### Time Zone

Select the device located time zone from the drop-down list.

#### Time Sync.

NTP

You should set the NTP server's IP address, port No., and interval.

#### Manual

By default, the device time should be synchronized manually. You can set the device time manually or check **Sync. with Computer Time** to synchronize the device time with the computer's time.

#### Server Address/NTP Port/Interval

You can set the server address, NTP port, and interval.

Click Next to save the settings and go to the next parameter. Or click Skip to skip time settings.

### 9.3 Privacy Settings

Set the picture uploading and storage parameters.

Click **a** in the top right of the web page to enter the wizard page. After previous settings, you can click **Next** to enter the **Privacy Settings** page.

### Picture Uploading and Storage

#### Save Picture When Authenticating

Save picture when authenticating automatically.

#### **Upload Picture When Authenticating**

Upload the pictures when authenticating to the platform automatically.

#### Save Registered Picture

The registered face picture will be saved to the system if you enable the function.

#### **Upload Picture After Linked Capture**

Upload the pictures captured by linked camera to the platform automatically.

#### Save Pictures After Linked Capture

If you enable this function, you can save the picture captured by linked camera to the device.

Click **Next** to complete the settings.

# 9.4 Administrator Settings

#### Steps

**1.** Click a in the top right of the web page to enter the wizard page. After setting device language, time, environment and privacy, you can click **Next** to enter the **Administrator Settings** page.

- **2.** Enter the employee ID and name of the administrator.
- **3.** Select a credential to add.

# iNote

You should select at least one credential.

1) Click Add Face to upload a face picture from local storage.

# **i**Note

The uploaded picture should be within 200 K, in JPG  $\$  JPEG  $\$  PNG format.

2) Click Add Card to enter the Card No. and select the property of the card.

### **i**Note

Up to 5 cards can be supported.

Click **Next** to save the settings and go to the next paramater. Or click **Skip** to skip administrator settings.

# 9.5 No. and System Network

#### Steps

- **1.** Click a in the top right of the web page to enter the wizard page. After previous settings, you can click **Next** to enter the **No. and System Network** settings page.
- 2. Set the device type.

If set the device type as **Door Station** or **Outer Door Station**, you can set the **Community No.**, **Building No.**, **Unit No.**, **Floor No.**, and **Door Station No.** 

If set the device type as **Outer Door Station**, you can set outer door station No., and community No.

- 3. Set Registration Password, Main Station IP and Private Server IP.
- 4. Optional: Click to Enable Protocol 1.0.
- 5. Click **Complete** to save the settings after the configuration.

# **Chapter 10 Operation via Web Browser**

# 10.1 Login

You can login via the web browser or the remote configuration of the client software.

### iNote

Make sure the device is activated. For detailed information about activation, see Activation .

#### Login via Web Browser

Enter the device IP address in the address bar of the web browser and press **Enter** to enter the login page.

Enter the device user name and the password. Click Login.

#### Login via Remote Configuration of Client Software

Download and open the client software. After adding the device, click page to enter the Configuration page.

# 10.2 Forgot Password

If you forget the device password, you can change the device password via security questions.

#### Steps

### iNote

You can change the device password via PC web.

1. ClickForgot Password on the login page.

- **2.** Select the verification method.
- 3. Answer the reserved security questions.

# iNote

The answers are configured when you first activate the device.

**4.** Create a new password and confirm the password.

5. Click Next to save the settings.

# 10.3 Live View

You can view the live video of the device, linked device, person information, network status, basic information, and device capacity.

or Status	Real-Time Event								View Mo
	Employee ID	Name	Card No.	Event Types		Time			Operation
				Remote: Login		2023-05-08	14:30:01		
		-	-	Remote: Login		2023-05-01	14:26:27		-
or1									乞 op 🤊 🙂 🔮 🗂 1
Controlled									
Device									View M
	Door Station	Online						Online	
	Door Station					0	or Station	0 Offline	
	0	0				U		0	
son Information									
Person		Added			Added			Added	
0	(2)	0 Not Added			0 Not Added		4	O     Not Added	
		0			0			0	
vork Status			Basic Information			Device	apacity		
Wired Network	Wireless Ne		See Model				1 Person	0/100000	
Connected	Wireless Ne Disconner								
ISUP Not Registered	Rio-Cornec		Serial No.				A Face	0/100000	
	Onine		Firmware Version				Card	0/500000	
VolP VolP Not Registered			Firmware Version						
							<ul> <li>Fingerprint</li> </ul>	0/10000	
							Eingerprint	0/10000	
							Fingerprint	<b>6</b> /10000	

Figure 10-1 Live View Page

#### **Function Descriptions:**

#### **Real-Time Event**

You can view the event Employee ID, Name, Card No., Event Type, Time, and Operation. You can also click **View More** to enter the page of Event Search. You can select event types, enter the employee ID, the name, the card No., the start time, and the end time, and click **Search**. The results will be displayed on the right panel.

#### **Door Status**

Click 🕑 to view the device live view.

#### 

Set the volume when starting live view.

# **i**Note

If you adjust the volume when starting two-way audio, you may hear a repeated sounds.

#### Ø

You can capture image when starting live view.

3 🕄

Select the streaming type when starting live view. You can select from the main stream, sub stream or third stream.

#### 53

Full screen view.

۲

You can record when starting live view.

The door status is open/closed/remaining open/remaining closed.

#### **Controlled Status**

You can control the door to be opened, closed, remaining open or remaining closed according to your actual needs.

#### Link Device

You can view the quantity and status of linked devices.

### **i** Note

You can click View More to Device Management .

#### **Person Information**

You can view the added and not added information of person face and card.

#### **Network Status**

You can view the connected and registered status of wired network, wireless network, Hik-Connect, ISUP, and SIP.

#### **Basic Information**

You can view the model, serial No. and firmware version.

#### **Device Capacity**

You can view the person, face, fingerprint, card, and event capacity.

# **10.4 Person Management**

Add person's basic information, permission, credentials, room No., and authentication type.

### 10.4.1 Add Person Basic Information

Add the person's basic information, including the employee ID, the person's name, the gender, person type and the person's organization.

#### Steps

1. Click Person Management → Add to enter the Add Person page.

Basic Information	
*Employee ID	
Name	
Gender	Male Female Unknown
Person Type	Normal User Visitor Person in Blocklist
Long-Term Effective User	
Validity Period	2022-09-07 00:00:00 - 2032-09-06 23:59:59 📋
Administrator	
Certificate Configuration	
Face	① 200 allowed. No larger than JPG、JPEG、PNG KB.
	+ Add from Device + Upload
Card	<ul> <li>Up to 50 cards can be supported.</li> </ul>
	+ Add Card
Authentication Settings	
Authentication Type	• Same as Device Custom
	Save Cancel

Figure 10-2 Add Person

- **2.** Add the person's basic information, including the employee ID, the person's name, person type, the person's organization, etc.
- 3. Optional: If you select Visitor as the person type, you can set the visit times.
- 4. Click Save.

#### **10.4.2 Set Permission Duration**

Set the person's permission duration.

#### Steps

1. Click Person Management → Add to enter the Add Person page.

Basic Information	
*Employee ID	
Name	
Gender	Male      Female      Unknown
Person Type	Normal User Visitor Person in Blocklist
Long-Term Effective User	
Validity Period	2022-09-07 00:00:00 - 2032-09-06 23:59:59 📋
Administrator	
Certificate Configuration	
Face	① 200 allowed. No larger than JPG、JPEG、PNG KB.
	+ Add from Device
	+ Upload
	LI
Card	① Up to 50 cards can be supported.
	+ Add Card
Authentication Settings	
Authentication Type	Same as Device O Custom
	Save Cancel
	Figure 10-3 Add Person

- 2. Enable Long-Term Effective User and the person will have the configured permission permanently. Or set Validity Period and the person can only has the permission within the configured time period according to your actual needs.
- 3. Click Save.

#### 10.4.3 Add Face Picture

Add face picture for a person.

#### Steps

**1.** Click **Person Management**  $\rightarrow$  **Add** to enter the Add Person page.

Basic Information	
*Employee ID	
Name	
Gender	Male     Female     Unknown
Person Type	Normal User Visitor Person in Blocklist
Long-Term Effective User	
Validity Period	2022-09-07 00:00:00 - 2032-09-06 23:59:59 日
Administrator	
Certificate Configuration	
Face	① 200 allowed. No larger than JPG、JPEG、PNG KB.
	+ Add from Device
	+ Upload
Card	<ol> <li>Up to 50 cards can be supported.</li> </ol>
Card	
	+ Add Card
Authentication Settings	
Authentication Type	Same as Device      Custom
	Save Cancel

Figure 10-4 Add Person

**2.** Click **+** on the right to upload a face picture from the local PC.

The picture format should be JPG or JPEG or PNG, and the size should be less than 200 K.

3. Click Save.

### 10.4.4 Add Card

Enter a short description of your task here (optional).

#### Steps

**1.** Click **Person Management**  $\rightarrow$  **Add** to enter the Add Person page.

Basic Information	
*Employee ID	
Name	
Gender	Male     Female     Unknown
Person Type	Normal User Visitor Person in Blocklist
Long-Term Effective User	
Validity Period	2022-09-07 00:00:00 - 2032-09-06 23:59:59
Administrator	
Certificate Configuration	
Face	① 200 allowed. No larger than JPG、JPEG、PNG KB.
	+ Add from Device
	+ Upload
Card	<ol> <li>Up to 50 cards can be supported.</li> </ol>
	[]
	+ Add Card
Authentication Settings	
Authentication Type	Same as Device O Custom
	Save Cancel
	Figure 10-5 Add Person

- 3. Enter Card No. and select a Property.
- 4. Click OK to add the card.

Up to 5 cards can be added.

5. Click Save.

### 10.4.5 Add Fingerprint

Add fingerprint for a person.

Steps

**1.** Click **Person Management**  $\rightarrow$  **Add** to enter the Add Person page.

Basic Information	
*Employee ID	
Name	
Gender	Male      Female      Unknown
Person Type	Normal User Visitor Person in Blocklist
Long-Term Effective User	
Validity Period	2022-09-07 00:00:00 - 2032-09-06 23:59:59 📋
Administrator	
Certificate Configuration	
Face	① 200 allowed. No larger than JPG、JPEG、PNG KB.
	+ Add from Device
	+ Upload
	LI
Card	① Up to 50 cards can be supported.
	+ Add Card
Authentication Settings	
Authentication Type	Same as Device O Custom
	Save Cancel
	Figure 10-6 Add Person

2. Click Add Fingerprint, and press your finger on the fingerprint module of the device to add your fingerprint.

# iNote

Only devices supporting the fingerprint function can add the fingerprint.

3. Click Save.

### 10.4.6 Add Room No.

Add a room No. for the person.

#### Steps

1. Click Person Management → Add to enter the Add Person page.

	1
*Employee ID	
Name	
Gender	Male Female Unknown
Person Type	Normal User Visitor Person in Blocklist
Long-Term Effective User	
Validity Period	2022-09-07 00:00:00 - 2032-09-06 23:59:59 📋
Administrator	
Certificate Configuration	
Face	<ol> <li>200 allowed. No larger than JPG, JPEG, PNG KB.</li> </ol>
	+ Add from Device
	+ Upload
Card	① Up to 50 cards can be supported.
	[]
	+ Add Card
	<u> </u>
Authentication Settings	
annonadari ootanigo	
Authentication Type	Same as Device      Custom

Figure 10-7 Add Person

2. Click Add to add a device. Enter the Room No. and Floor No. of the device.

Take floor 1, room 1 as an example, the room No. should be 1-1-1-1 (Community-Building-Unit-Room).

3. Click Save.

### 10.4.7 Set Authentication Type

Set the person's authentication type as same as device or custom. If you set as **Same as Device**, the person will follow the device's authentication mode. If you set as **Custom**, the person will follow his/her own authentication mode.

Steps

1. Click **Person Management** → **Add** to enter the Add Person page.

Basic Information	
*Employee ID	
Name	
Gender	Male Female Unknown
Person Type	Normal User Visitor Person in Blocklist
Long-Term Effective User	
Validity Period	2022-09-07 00:00:00 - 2032-09-06 23:59:59 首
Administrator	
Certificate Configuration Face	① 200 allowed. No larger than JPG、JPEG、PNG KB.
	+ Add from Device + Upload
Card	① Up to 50 cards can be supported.
	+ Add Card
Authentication Settings	
Authentication Type	Same as Device      Custom
	Save Cancel

Figure 10-8 Add Person

2. Set Authentication Type as Same as Device or Custom.

#### Same as Device

If you want to select **Same as Device**, you should set the terminal authentication mode first. For details, see <u>Set Authentication Mode</u>.

#### Custom

You can select an authentication mode according to your actual needs. **3.** Click **Save**.

# 10.5 Search Event

Click Event Search to enter the Search page.

Enter the search conditions, including the event type, the employee ID, the name, the card No., the start time, and the end time, and click **Search**.

The results will be displayed on the right panel.

# **10.6 Device Management**

You can manage the linked device on the page.

#### Steps

1. Click Device Management to enter the settings page.

+ Ad	d 🕻 Import	🗅 Export 🍈 De	lete 🧭 Refresh					Status	All	Device Type	All	E	~
	No.	Device Type	IP Address	Serial No.	Model	Current Version	Floor No.	Room No.	No.	Jser Name	Network Status	Operation	

#### Figure 10-9 Device Management

- Click Add to add the indoor station or sub door station. Enter the parameters and click Sav to add.
- Click Import to download the template. Enter the information of the device in the template and click 
  to import the template.
- 4. Click Export to export the information to the PC.
- 5. Select the device and click **Delete** to remove the selected device from the list.
- 6. Click **Refresh** to get the device information.

7. Optional: Set Device Information.

Edit Device Information	Click 🗷 to edit device information.
Delete Device Information	Click 💼 to delete device information from the list.
Search Devices	Select Status and Device Type to search devices.

## **10.7 Configuration**

#### 10.7.1 View Device Information

View the device name, language, model, serial No., version, IO input, IO OUTput, Lock, Local RS-485, register number, alarm input, alarm output, and device capacity, etc.

Click **Configuration**  $\rightarrow$  **System**  $\rightarrow$  **System** Settings  $\rightarrow$  **Basic Information** to enter the configuration page.

You can view device name, language, model, serial No., version, IO input, IO output, Lock, Local RS-485, register number, alarm input, alarm output, and device capacity, etc.

#### 10.7.2 Set Time

Set the device's time, time zone, synchronization mode, server address, NTP port, and interval.

#### Click Configuration $\rightarrow$ System $\rightarrow$ System Settings $\rightarrow$ Time Settings .

Click **Save** to save the settings after the configuration.

#### Time Zone

Select the device located time zone from the drop-down list.

#### Time Sync.

#### NTP

You should set the NTP server's IP address, port No., and interval.

#### Manual

By default, the device time should be synchronized manually. You can set the device time manually or check **Sync. with Computer Time** to synchronize the device time with the computer's time.

#### Server Address Type/Server Address/NTP Port/Interval

You can set the server address type, server address, NTP port, and interval.

### 10.7.3 Change Administrator's Password

#### Steps

#### 1. Click Configuration → System → User Management .

- **2.** Click ∠ .
- **3.** Enter the old password and create a new password.
- 4. Confirm the new password.
- 5. Click Save.

# Caution

The password strength of the device can be automatically checked. We highly recommend you change the password of your own choosing (using a minimum of 8 characters, including at least three kinds of following categories: upper case letters, lower case letters, numbers, and special characters) in order to increase the security of your product. And we recommend you change your password regularly, especially in the high security system, changing the password monthly or weekly can better protect your product.

Proper configuration of all passwords and other security settings is the responsibility of the installer and/or end-user.

# **10.7.4 Account Security Settings**

You can change the security questions and answers, or the email address for the device. After change the settings, once you forgot the device password, you should answer the new questions or use the new email address to reset the device password.

#### Steps

**1.** Click Configuration  $\rightarrow$  System  $\rightarrow$  User Management  $\rightarrow$  Account Security Settings .

- 2. Change the security questions or email address according your actual needs.
- 3. Enter the device password and click **OK** to confirm changing.

### 10.7.5 View Device Arming/Disarming Information

View device arming type and arming IP address.

#### $Click \text{ Configuration} \rightarrow System \rightarrow User \text{ Management} \rightarrow Arming/Disarming Information .$

You can view the device arming/disarming information. Click **Refresh** to refresh the page.

### 10.7.6 Network Settings

Set TCP/IP, port, Wi-Fi parameters, ISUP, and platform access.

Some device models do not support Wi-Fi or mobile data settings. Refer to the actual products when configuration.

#### **Set Basic Network Parameters**

Click Configuration → Network → Network Settings → TCP/IP .

NIC Type	Self-Adaptive ~
DHCP	
*IPv4 Address	
*IPv4 Subnet Mask	
*IPv4 Default Gateway	
Mac Address	
MTU	
DNS Server	
Preferred DNS Server	
Alternate DNS Server	

Figure 10-10 TCP/IP Settings Page

Set the parameters and click **Save** to save the settings.

#### NIC Type

Select a NIC type from the drop-down list. By default, it is **Self-Adaptive**.

#### DHCP

If uncheck the function, you should set the IPv4 address, IPv4 subnet mask and IPv4 default gateway.

If you check the function, the system will allocate the IPv4 address, IPv4 subnet mask, the IPv4 default gateway automatically.

#### **DNS Server**

Set the preferred DNS server and the Alternate DNS server according to your actual need.

#### Set Wi-Fi Parameters

Set the Wi-Fi parameters for device wireless connection.

Steps

#### **i** Note

The function should be supported by the device.

#### 1. Click Configuration → Network → Network Settings → Wi-Fi .

Wi-Fi 🗹		
Add 🖯 Refresh		
/i-Fi Name		Operation
1000.000	<u></u>	S
100,000	<u></u>	S
1.000.000	<u></u>	S
- 2000, 7100	<u></u>	S
	<u></u>	S
- 200, 7000	<u></u>	Ø
	<u></u>	S
1.000,710	<u></u>	S
1.000.7788	<u></u>	S

Network Settings

#### Figure 10-11 Wi-Fi Settings Page

- 2. Check Wi-Fi.
- 3. Select a Wi-Fi
  - Click **Connect** of a Wi-Fi in the list and enter the Wi-Fi password.
  - Click Manual Add and enter a Wi-Fi's SSID, working mode, security mode, and password. Click OK.
- **4.** Set the WLAN parameters.
  - 1) Set the IP address, subnet mask, and default gateway. Or enable **DHCP** and the system will allocate the IP address, subnet mask, and default gateway automatically.
- **5.** Set the DNS server. Set the preferred DNS server and alternate DNS server. Or enable **DHCP** and the system will allocate the preferred DNS server and alternate DNS server automatically.
- 6. Click Save.

#### Set Mobile Data

Set the mobile data parameters for the device .

# iNote

The function should be supported by the device models.

Click Configuration  $\rightarrow$  Network  $\rightarrow$  Network Settings  $\rightarrow$  Mobile Data .

#### Enable Mobile Data

If the device supports mobile data function, you can enable it.

#### Dialing Mode/Dialing No.

Select the dialing mode as Manual. And set the dialing No.

#### User Name/Password/APN

If you need, you can set the user name, password and APN for mobile number.

#### **Bluetooth Settings**

You can enable bluetooth function.

#### Open

Enable **Open** to enable the bluetooth function.

#### **Device Name**

You can edit the device name connected to the bluetooth.

#### **Open Door via Bluetooth**

After enabling this function, you can open doors via Hik-Connect app.

#### **Set Port Parameters**

Set the HTTP, HTTPS, HTTP Listening, RTSP and Server port parameters.

#### Click Configuration → Network → Network Service → HTTP(S).

#### HTTP

It refers to the port through which the browser accesses the device. For example, when the HTTP Port is modified to 81, you need to enter *http://192.0.0.65:81* in the browser for login.

#### HTTPS

Set the HTTPS for accessing the browser. Certificate is required when accessing.

#### **HTTP Listening**

The device can send alarm information to the event alarm IP address or domain name via HTTP protocol/HTTPS protocol. Edit the event alarm IP address or domain name, URL, port, and protocol.

# **i**Note

The event alarm IP address or domain name should support the HTTP protocol/HTTPS protocol to receive the alarm information.

#### $Click \text{ Configuration} \rightarrow \text{Network} \rightarrow \text{Network Service} \rightarrow \text{RTSP} .$

#### RTSP

It refers to the port of real-time streaming protocol.

#### Click Configuration $\rightarrow$ Network $\rightarrow$ Device Access $\rightarrow$ SDK Server .

#### **SDK Server**

It refers to the port through which the client adds the device.

#### **Platform Access**

Platform access provides you an option to manage the devices via platform.

#### Steps

**1.** Click **Configuration**  $\rightarrow$  **Network**  $\rightarrow$  **Device Access**  $\rightarrow$  **Hik-Connect** to enter the settings page.

#### **i**Note

Hik-Connect is an application for mobile devices. With the App, you can view live image of the device, receive alarm notification and so on.

- 2. Check Enable to enable the function.
- 3. Optional: Check the checkbox of Custom, and you can set the server address by yourself.
- 4. Enter the server IP address, and verification code.

# **i**Note

6 to 12 letters (a to z, A to Z) or numbers (0 to 9), case sensitive. You are recommended to use a combination of no less than 8 letters or numbers.

5. Enable Video Encryption, and create the password and confirm it.

# **i**Note

After adding the device to APP, you need to enter the video encryption password to live view the device.

6. Optional: Click View to view the device QR code. Scan the QR code to account.

# **i**Note

Scan the QR code before it loses efficacy.

- 7. Optional: Click More to set the network connection priority.
  - 1) Enable WLAN or Wired Network according to your actual needs.
  - 1) Hold and drag  $\equiv$  to adjust the access priority.
- 8. Click Save to enable the settings.

#### Set ISUP Parameters

Set the ISUP parameters for accessing device via ISUP protocol.

#### Steps

#### **i** Note

The function should be supported by the device.

#### 1. Click Configuration → Network → Device Access → ISUP .

- 2. Check Enable.
- **3.** Select the ISUP version and Server IP Address, Port, Device ID, and you can view the Register status.

# iNote

If you select 5.0 as the version, you should set the Encryption Key and Network Connection Priority as well. You can click **More** and check **WLAN** or **Wired Network** to adjust the network priority.

- **4.** Set the ISUP listening parameters, including ISUP alarm center IP address/domain name, ISUP alarm center URL, and ISUP alarm center port.
- 5. Click Save.

### SIP Setting

#### Steps

- **1.** Click **Configuration** → **Network** → **Device** Access → **SIP** to enter the settings page.
- 2. Check Enable VOIP Gateway.
- **3.** Configure the SIP parameters.
- 4. Click Save to enable the settings.

#### 10.7.7 Set Video and Audio Parameters

Set the image quality and resolution.

#### **Set Video Parameters**

Click Configuration  $\rightarrow$  Video/Audio  $\rightarrow$  Video .

Stream Type	Main Stream	Sub-stream	Third Stream				
Video Type	○ Video Stream						
Resolution	1280*720P		~				
Bit Rate Type	💿 Variable 🔵	Constant					
Video Quality	Medium		~				
Frame Rate	25 fps	~					
*Max. Bitrate	2048	Kbps					
Video Encoding	H:264						
*I Frame Interval	<u> </u>			50	0		
	Save						

Figure 10-12 Video Settings Page

Set the stream type, the video type, the resolution, the bitrate type, the Max. bitrate, and I Frame Interval.

Click **Save** to save the settings after the configuration.

Stream Type	Main Stream	Sub-stream	Third Stream	
Audio Encoding	G.711ulaw			~
Input Volume	1		0	- 7
Output Volume	-			7 \$
	Save			

#### Figure 10-13 Audio Settings

Set the stream type, input volume, output volume and enable voice prompt according to your actual needs.

Click **Save** to save the settings.

#### **10.7.8 Set Image Parameters**

You can adjust the image parameters, video parameters, supplement parameters, backlight, image fusion and capture interval.

#### Steps

- 1. Click Configuration → Image .
- **2.** Configure the parameters to adjust the image.

#### Video Adjust(Video Standard)

Set the video frame rate when performing live view remotely. After changing the standard, you should reboot the device to take effect.

PAL

25 frames per second. Suitable for mainland China, Hong Kong (China), the Middle East countries, Europe countries, etc.

#### NTSC

30 frames per second. Suitable for the USA, Canada, Japan, Taiwan (China), Korea, the Philippines, etc.

#### Image Adjustment

Drag the block or enter the value to adjust the live video's brightness, contrast, saturation, and sharpness.

#### LED Light Parameters

Set the supplement light type, mode, start time and end time. You can also set the brightness.

#### Backlight

Enable or disable the WDR function.

When there are both very bright and very dark areas simultaneously in the view, WDR balances the brightness level of the whole image and provide clear images with details.

#### **Image Fusion**

Wen the environment is dark, you can select **Automatic** to enable the image fusion function. The live view page will display the fusion image. And you can also set the sensitivity. Select **Disable** to disable the function.

#### **Capture Interval**

You can select the capture interval according to your actual needs.

3. Click Restore Default Settings to restore the parameters to the default settings.

#### 10.7.9 Alarm Settings

Set the alarm output parameters.

#### Steps

1. Click Configuration → Event → Alarm Settings → Alarm Output .

2. Set Alarm Name and Output Delay.

### **10.7.10** Access Control Settings

#### **Set Authentication Parameters**

Set authentication related parameters, such as enable authentication function, select authentication mode, etc.

#### **View Device Information**

View the device or the card reader's information.

#### Steps

#### **1.** Click Configuration $\rightarrow$ Access Control $\rightarrow$ Authentication Settings .

# iNote

The functions vary according to different models. Refers to the actual device for details.

2. Select 1 or 2 to view the terminal type and model. They are read-only.

iNote

1 refers to the device and 2 refers to the connected card reader.

#### Set Authentication Mode

Select an authentication mode for the device or the connected card reader according to your actual needs. People will authenticate follow the configuration.

#### Steps

**1.** Click Configuration  $\rightarrow$  Access Control  $\rightarrow$  Authentication Settings .

# **i**Note

The functions vary according to different models. Refers to the actual device for details.

2. Select Terminal 1 or Terminal 2.



1 refers to the device and 2 refers to the connected card reader.

- 3. Enable Enable Authentication Device to enable the authentication function.
- 4. Select an authentication mode from the drop-down list. The device (terminal 1) or the card reader (terminal 2) will apply the configured authentication mode. People authentication should follow the configured authentication mode.
- 5. Click Save.

### Set Multiple People Authentication

Multiple people can be authenticated at the same time.

#### Steps

1. Click Configuration → Access Control → Authentication Settings .

# **i**Note

The functions vary according to different models. Refers to the actual device for details.

2. Select Terminal 1.

# **i**Note

1 refers to the device and 2 refers to the connected card reader.

3. Enable Enable Authentication Device to enable the authentication function.

- 4. Enable Multiple People Authentication. Multiple people can be authenticated at the same time.
- 5. Click Save.

### Set Authentication Interval

Set the device's authentication interval of the same person when authenticating.

#### Steps

**1.** Click Configuration  $\rightarrow$  Access Control  $\rightarrow$  Authentication Settings .

# iNote

The functions vary according to different models. Refers to the actual device for details.

2. Select Terminal 1.

# **i**Note

1 refers to the device and 2 refers to the connected card reader.

- 3. Enable Enable Authentication Device to enable the authentication function.
- **4.** Set the authentication interval of the same person when authenticating. The same person can only authenticate once in the configured interval. A second authentication will be failed.
- 5. Click Save.

### Set Alarm of Max. Failed Attempts

The device will report alarm when the authentication attempts reach the set value.

#### Steps

**1.** Click Configuration  $\rightarrow$  Access Control  $\rightarrow$  Authentication Settings .

The functions vary according to different models. Refers to the actual device for details.

2. Select Terminal 1.



1 refers to the device and 2 refers to the connected card reader.

- 3. Enable Enable Authentication Device to enable the authentication function.
- **4.** Enable **Alarm of Max. Failed Attempts** and set the Max. value. The device will report alarm when the authentication attempts reach the set value.
- 5. Click Save.

#### **Enable Tampering Detection**

Enable the anti-tamper detection for the device or the connected card reader. The device will report alarm if an tampering event is triggered.

#### Steps

#### **1.** Click Configuration $\rightarrow$ Access Control $\rightarrow$ Authentication Settings .

### **i**Note

The functions vary according to different models. Refers to the actual device for details.

2. Select Terminal 1 or Terminal 2.

# iNote

1 refers to the device and 2 refers to the connected card reader.

- 3. Enable Enable Authentication Device to enable the authentication function.
- **4.** Enable **Tampering Detection**. The device will report alarm if an tampering event is triggered.
- 5. Click Save.

#### Set Card No. Reversing

The device's or the connected card reader's reading sequence of card No. will be in reverse sequence after enabling the function.

#### Steps

**1.** Click Configuration  $\rightarrow$  Access Control  $\rightarrow$  Authentication Settings .

# **i**Note

The functions vary according to different models. Refers to the actual device for details.

2. Select Terminal 1 or Terminal 2.

1 refers to the device and 2 refers to the connected card reader.

- 3. Enable Enable Authentication Device to enable the authentication function.
- **4.** Set **Card No. Reversing**. The read card No. will be in reverse sequence after enabling the function.
- 5. Click Save.

#### Set Sub Card Reader Position

If the device has connected to a card reader, you can select sub card reader position as different or same side as the main device.

#### Steps

**1.** Click Configuration  $\rightarrow$  Access Control  $\rightarrow$  Authentication Settings .

# **i**Note

The functions vary according to different models. Refers to the actual device for details.

2. Select Terminal 2.

**i**Note

1 refers to the device and 2 refers to the connected card reader.

- 3. Enable Enable Authentication Device to enable the authentication function.
- 4. Select sub card reader position as different or same side as the main card reader.
- 5. Click Save.

#### Set Face Recognition Interval

You can set the interval between 2 continuous recognition of a same person during the authentication.

#### Steps

**1.** Click Configuration  $\rightarrow$  Access Control  $\rightarrow$  Authentication Settings .

# iNote

The functions vary according to different models. Refers to the actual device for details.

2. Select Terminal 1 or Terminal 2.

# ∎Note

1 refers to the device and 2 refers to the connected card reader.

- 3. Enable Enable Authentication Device to enable the authentication function.
- **4.** Set **Continuous Face Recognition Interval**. You can set the interval between 2 continuous recognition of a same person during the authentication. In the configured interval, Person A can

only recognized once. If another person (Person B) has recognized during the interval, Person A can recognized again.

5. Click Save.

#### Set Communication Duration between Device and Card Reader

When the access control device cannot connect with the card reader for longer than the set time, the card reader will turn offline automatically.

#### Steps

#### **1.** Click Configuration $\rightarrow$ Access Control $\rightarrow$ Authentication Settings .

# iNote

The functions vary according to different models. Refers to the actual device for details.

2. Select Terminal 2.

# **i** Note

1 refers to the device and 2 refers to the connected card reader.

- 3. Enable Enable Authentication Device to enable the authentication function.
- **4.** Set **Communication with Controller Every**. When the device cannot connect with the card reader for longer than the set time, the card reader will turn offline automatically.
- 5. Click Save.

#### Set Max. Interval When Entering Password

Set Max. interval when entering password. When you entering the password on the card reader, if the interval between pressing 2 digits is longer than the set value, the digits you pressed before will be cleared automatically.

#### Steps

**1.** Click Configuration  $\rightarrow$  Access Control  $\rightarrow$  Authentication Settings .

# **i**Note

The functions vary according to different models. Refers to the actual device for details.

#### 2. Select Terminal 2.

# **i**Note

1 refers to the device and 2 refers to the connected card reader.

3. Enable Enable Authentication Device to enable the authentication function.

- **4.** Set **Max. Interval When Entering Password**. When you entering the password on the card reader, if the interval between pressing 2 digits is longer than the set value, the digits you pressed before will be cleared automatically.
- 5. Click Save.
## Set OK LED Polarity/Error LED Polarity

Set OK LED Polarity/Error LED Polarity of the connected card reader according to the actual card reader parameters. Generally, adopts the default settings.

## Steps

**1.** Click Configuration  $\rightarrow$  Access Control  $\rightarrow$  Authentication Settings .

## iNote

The functions vary according to different models. Refers to the actual device for details.

2. Select Terminal 2.

## **i**Note

1 refers to the device and 2 refers to the connected card reader.

3. Enable Enable Authentication Device to enable the authentication function.

- **4.** Set OK LED Polarity/Error LED Polarity of the access control device according to the actual card reader parameters. Generally, adopts the default settings.
- 5. Click Save.

## Set Door Parameters

Set door related parameters.

## Set Door No. and Name

If the device has connected to different door locks, you can select the door No. and set door name to distinguish.

## Steps

1. Click Configuration → Access Control → Door Parameters .

Door No.	1	
Door Name		
Open Duration	5 s	$\hat{\cdot}$
Door Open Timeout Alarm	30 s	$\hat{}$
Door Magnetic Sensor Type	Remain Closed      Remain Open	
Exit Button Type	Remain Closed • Remain Open	
Door Lock Powering Off Status	Remain Closed      Remain Open	
Extended Open Duration	15 s	$\hat{\mathbf{v}}$
Door Remain Open Duration with	10 min	$\hat{\cdot}$
Duress Code		
Super Password	•••••	

Figure 10-14 Door Parameters Settings Page

- **2.** Select the device corresponded door No. and create a name for the door.
- 3. Click Save.

## Set Door Open Duration

Set the door unlocking duration. If the door is not opened for the set time, the door will be locked.

#### Steps

1. Click Configuration → Access Control → Door Parameters .

Door No.	1	
Door Name		
Open Duration	5 s	$\hat{\mathbf{v}}$
Door Open Timeout Alarm	30 s	$\hat{\mathbf{v}}$
Door Magnetic Sensor Type	Remain Closed      Remain Open	
Exit Button Type	Remain Closed • Remain Open	
Door Lock Powering Off Status	Remain Closed      Remain Open	
Extended Open Duration	15 s	$\hat{\cdot}$
Door Remain Open Duration with	10 min	$\hat{\mathbf{v}}$
Duress Code		
Super Password		

#### Figure 10-15 Door Parameters Settings Page

- 2. Set the door unlocking duration. If the door is not opened for the set time, the door will be locked.
- 3. Click Save.

## Set Door Open Timeout Alarm

Set door open timeout alarm and an alarm will be triggered if the door has not been closed within the configured time duration.

#### Steps

1. Click Configuration → Access Control → Door Parameters .

Door No.	1	
Door Name		
Open Duration	5	s ्
Door Open Timeout Alarm	30	s ्
Door Magnetic Sensor Type	Remain Closed      Remain Open	
Exit Button Type	Remain Closed   Remain Open	
Door Lock Powering Off Status	Remain Closed      Remain Open	
Extended Open Duration	15	s 🗘
Door Remain Open Duration with	10	min 🗘
Duress Code		
Super Password		

#### Figure 10-16 Door Parameters Settings Page

- **2.** Set door open timeout alarm and an alarm will be triggered if the door has not been closed within the configured time duration.
- 3. Click Save.

## Set Door Contact

If the device has connected with door contact, you can set the door contact to remain open or closed according to actual wiring.

#### Steps

```
1. Click Configuration → Access Control → Door Parameters .
```

Door No.	1		
Door Name			
Open Duration	5		s 💸
Door Open Timeout Alarm	30		s 🔷
Door Magnetic Sensor Type	• Remain Closed	🔿 Remain Open	
Exit Button Type	O Remain Closed	• Remain Open	
Door Lock Powering Off Status	• Remain Closed	O Remain Open	
Extended Open Duration	15		s 🔷
Door Remain Open Duration with	10		min 💲
Duress Code			
Super Password	•••••		

Figure 10-17 Door Parameters Settings Page

- 2. Set Door Magnetic Sensor Type. You can set the door contact as Remain Open or Remain Closed according to your actual needs. By default, it is Remain Closed.
- 3. Click Save.

## Set Exit Button Type

If the device has connected to an exit button, you can set the exit button as remain open or closed according to actual wiring.

#### Steps

1. Click Configuration → Access Control → Door Parameters .

Door No.	1	
Door Name		
Open Duration	5 s 🗘	
Door Open Timeout Alarm	30 s 🗘	
Door Magnetic Sensor Type	Remain Closed      Remain Open	
Exit Button Type	○ Remain Closed	
Door Lock Powering Off Status	Remain Closed      Remain Open	
Extended Open Duration	15 s 🗘	
Door Remain Open Duration with	10 min 🗘	
Duress Code		
Super Password		

Figure 10-18 Door Parameters Settings Page

- 2. Set Exit Button Type. You can set the exit button as Remain Open or Remain Closed according to your actual needs. By default, it is Remain Open.
- 3. Click Save.

## Set Door Lock Powering Off Status

You can set the door lock status when the door lock is powering off. By default, it is **Remain Closed**.

#### Steps

1. Click Configuration → Access Control → Door Parameters .

Door No.	1	
Door Name		
Open Duration	5	s 🖒
Door Open Timeout Alarm	30	s 关
Door Magnetic Sensor Type	Remain Closed     Remain Open	
Exit Button Type	Remain Closed   Remain Open	
Door Lock Powering Off Status	Remain Closed      Remain Open	
Extended Open Duration	15	s
Door Remain Open Duration with	10	min 🛟
Duress Code	•••••	
Super Password		

#### Figure 10-19 Door Parameters Settings Page

- 2. Set Door Lock Powering Off Status. You can set the door lock status when the door lock is powering off. By default, it is Remain Closed.
- 3. Click Save.

## **Set Extended Open Duration**

The door contact can be enabled with appropriate delay after person with extended access needs authenticating her/his credentials.

#### Steps

1. Click Configuration → Access Control → Door Parameters .

Door No.	1			
Door Name				
Open Duration	5		S	$\hat{\cdot}$
Door Open Timeout Alarm	30		s	$\hat{\cdot}$
Door Magnetic Sensor Type	• Remain Closed	🔿 Remain Open		
Exit Button Type	O Remain Closed	Remain Open		
Door Lock Powering Off Status	• Remain Closed	🔿 Remain Open		
Extended Open Duration	15		S	$\hat{}$
Door Remain Open Duration with	10		min	$\hat{\cdot}$
Duress Code				
Super Password	•••••			

Figure 10-20 Door Parameters Settings Page

- 2. Set Extended Open Duration. The door contact can be enabled with appropriate delay after person with extended access needs authenticating her/his credentials.
- 3. Click Save.

## Set Door Remain Open Duration with First Person

Set the door open duration when first person is in. After the first person is authorized, it allows multiple persons access the door or other authentication actions.

#### Steps

#### 1. Click Configuration → Access Control → Door Parameters .

Door No.	1	
Door Name		
Open Duration	5	s 🖒
Door Open Timeout Alarm	30	s 🖒
Door Magnetic Sensor Type	Remain Closed     Remain Open	
Exit Button Type	Remain Closed   Remain Open	
Door Lock Powering Off Status	Remain Closed      Remain Open	
Extended Open Duration	15	s 关
Door Remain Open Duration with	10	min 💲
Duress Code	•••••	
Super Password	•••••	

#### Figure 10-21 Door Parameters Settings Page

- **2.** Set the door open duration when first person is in. After the first person is authorized, it allows multiple persons access the door or other authentication actions.
- 3. Click Save.

## Set Duress Code/Super Password

The door can open by inputting the duress code when there is duress. And the specific person can open the door by inputting the super password.

#### Steps

1. Click Configuration → Access Control → Door Parameters .

Door No.	1	
Door Name		
Open Duration	5 s	$\hat{}$
Door Open Timeout Alarm	30 s	$\hat{\mathbf{v}}$
Door Magnetic Sensor Type	Remain Closed      Remain Open	
Exit Button Type	Remain Closed	
Door Lock Powering Off Status	Remain Closed      Remain Open	
Extended Open Duration		$\hat{\cdot}$
Door Remain Open Duration with	10 min	$\hat{\mathbf{v}}$
Duress Code		
Super Password		

#### Figure 10-22 Door Parameters Settings Page

2. Set duress code or super password.

#### **Duress Code**

The door can open by inputting the duress code when there is duress. At the same time, the client can report the duress event.

#### Super Password

The specific person can open the door by inputting the super password.

3. Click Save.

## Set RS-485 Parameters

You can set the RS-485 parameters including the peripheral, address, baud rate, etc.

Click Configuration  $\rightarrow$  Access Control  $\rightarrow$  RS-485 Settings .

Check Enable RS-485, and set the parameters.

Click **Save** to save the settings after the configuration.

No.

Set the RS-485 No.

## Peripheral Type

Select a peripheral from the drop-down list according the actual situation. You can select from **Card Reader**, **Extension Module**, **Access Controller**, or **Disable**.

## iNote

After the peripheral is changed and saved, the device will reboot automatically.

#### **RS-485 Address**

Set the RS-485 Address according to your actual needs.

## **i**Note

If you select **Access Controller**: If connect the device to a terminal via the RS-485 interface, set the RS-485 address as 2. If you connect the device to a controller, set the RS-485 address according to the door No.

#### **Baud Rate**

The baud rate when the devices are communicating via the RS-485 protocol.

#### Data Bit/Stop Bit/Parity/Flow Control/Communication Mode

Set the paramters according to your actual needs.

## **Set Wiegand Parameters**

You can set the Wiegand transmission direction.

#### Steps

## INote

Some device models do not support this function. Refer to the actual products when configuration.

#### 1. Click Configuration → Access Control → Wiegand Settings .

- 2. Check Wiegand to enable the Wiegand function.
- **3.** Set a transmission direction.

#### Input

The device can connect a Wiegand card reader.

Output

The can connect an external access controller. And the two devices will transmit the card No. via Wiegand 26 or 34.

4. Click Save to save the settings.

## **i**Note

If you change the peripheral, and after you save the device parameters, the device will reboot automatically.

## **Elevator Control**

#### Steps

1. Click Configuration → Access Control → Elevator Control Parameters .

Elevator Control	
Main Elevator Controller Model	ullet
Interface Type	RS-485      Network Interface
Negative Floor Capacity	0
	Save

#### Figure 10-23 Access Control and Elevator Control

- 2. Click to enable Elevator Control.
- **3.** Set the elevator parameters.

#### Elevator No.

Select an elevator No.

#### Main Elevator Controller Model

Select an elevator controller.

#### Interface Type

If you select **RS-485**, make sure you have connected the device to the elevator controller with RS-485 wire.

If you select **Network Interface**, enter the elevator controller's IP address, port No., user name, and password for communication.

#### **Negative Floor Capacity**

Set the negative floor number.

## iNote

- Up to 4 elevator controllers can be connected to 1 device.
- Up to 10 negative floors can be added.
- Make sure the interface types of elevator controllers, which are connected to the same device, are consistent.

## **Set Terminal Parameters**

You can set terminal parameters for accessing.

## 

You can set **Working Mode** as **Access Control Mode**. The access control mode is the device normal mode. You should authenticate your credential for accessing.

You can enable **Remote Verification** according to your actual needs. After enabling, you can verify remotely.

Click **Save** to save the settings after the configuration.

## 10.7.11 Video Intercom Settings

## Set Video Intercom Parameters

The device can be used as a door station, or outer door station. You should set the device No. before usage.

#### Click Configuration $\rightarrow$ Intercom $\rightarrow$ Device No. .

If set the device type as **Door Station**, you can set the floor No., door station No., and click **More** to set **Community No.**, **Building No.**, and **Unit No.** You can press any digit button to enter the calling page, and enter the room No. and press call button to call the resident.

Click **Save** to save the settings after the configuration.

Device Type	Door Station 🔻
Period No.	1
Building No.	1
Unit No.	1
Floor No.	1 •
Door Station No.	0
Community No.	0

Figure 10-24 Device No. Settings

Save

**Device Type** 

The device can be used as a door station or outer door station. Select a device type from the drop-down list.

## iNote

If you change the device type, you should reboot the device.

#### Floor No.

Set the device installed floor No.

#### Door Station No.

Set the device installed floor No.

## iNote

- If you change the No., you should reboot the device.
- The main door station No. is 0, and the sub door station No. ranges from 1 to 16.

#### Community No.

Set the device community No.

#### Building No.

Set the device building No.

#### Unit No.

Set the device unit No.

## iNote

If you change the No., you should reboot the device.

If set the device type as **Outer Door Station**, you can set outer door station No., and community No. You can press call button to enter the calling page, and enter 【Community No. + Building No. + # + Unit No. + # + Room No.】 and press call button to call resident.

#### **Outer Door Station No.**

If you select outer door station as the device type, you should enter a number between **1** and **99**.

## iNote

If you change the No., you should reboot the device.

## Community No.

Set the device community No.

## **Session Settings**

Enable the communication between door station, main station, and video intercom server.

## Steps

- **1.** Click **Configuration** → **Intercom** → **Session Settings** to enter the settings page.
- 2. Set registration password, main station IP, private server IP and enable Protocol 1.0.

## **Registration Password**

Create a registration password for communication via SIP

## **Main Station IP**

IP address of the main station.

## **Private Server IP**

Enter the IP address of the device that need to communicate via SIP. The device will be the SIP server. Other devices should register to the SIP server, or the video intercom between devices will be failed.

## Enable Protocol 1.0

After enabling, the device is registered to the main station through the previous protocol. If disabled, the device is registered to the main station through the new protocol.

## 3. Click Save.

## **Time Duration Settings**

Set the Max. call duration.

## Go to Configuration $\rightarrow$ Intercom $\rightarrow$ Call Settings .

Drag the block to set the Max. call duration. Click Save.

## **i**Note

The Max. call duration range is 90 s to 120 s.

## Press Button to Call

## Steps

- 1. Click Intercom → Press Button to Call to enter the settings page.
- 2. Set the parameters.
  - Check Call Management Center, Specified Indoor Station, Indoor Station or APP to set the button.

## iNote

If you check Call Specified Indoor Station, you should enter the specified indoor station No.

## Number Settings

You can call the room SIP to call the room.

## Steps

- **1.** Click **Configuration**  $\rightarrow$  **Intercom**  $\rightarrow$  **Number Settings** to enter the settings page.
- 2. Click + Add, enter the Room No. and SIP.
- 3. Click Save.

## 10.7.12 Card Settings

## Set Card Security

## Click Configuration $\rightarrow$ Card Settings $\rightarrow$ Card Type to enter the settings page.

Set the parameters and click Save.

#### **Enable NFC Card**

In order to prevent the mobile phone from getting the data of the access control, you can enable NFC card to increase the security level of the data.

#### Enable M1 Card

Enable M1 card and authenticating by presenting M1 card is available.

## M1 Card Encryption

#### Sector

M1 card encryption can improve the security level of authentication.

Enable the function and set the encryption sector. By default, Sector 13 is encrypted. It is recommended to encrypt sector 13.

#### **Enable EM Card**

Enable EM card and authenticating by presenting EM card is available.

## Enable DESFire Card

The device can read the data from DESFire card when enabling the DESFire card function.

## **DESFire Card Read Content**

The device can read the DESFire card content.

#### Enable FeliCa Card

The device can read the data from FeliCa card when enabling the FeliCa card function.

## Set Card No. Authentication Parameters

Set the card reading content when authenticate via card on the device.

## Go to Configuration $\rightarrow$ Card Settings $\rightarrow$ Card No. Authentication Settings .

Select a card authentication mode and click **Save**.

## Full Card No.

All card No. will be read.

## Wiegand 26 (3 bytes)

The device will read card via Wiegand 26 protocol (read 3 bytes).

## Wiegand 34 (4 bytes)

The device will read card via Wiegand 34 protocol (read 4 bytes).

## 10.7.13 Platform Attendance

If you want to track and monitor when the persons start/stop work and monitor their working hours and late arrivals, early departures, time taken on breaks, and absenteeism, you can add the person to the shift group and assign a shift schedule (a rule for the attendance defining how the schedule repeats, the shift type, break settings, and the card swiping rule.) to the shift group to define the attendance parameters for the persons in the shift group.

## Set Manual Attendance via Web

Set the attendance mode as manual, and you should select a status manually when you take attendance.

#### **Before You Start**

Add at least one user, and set the user's authentication mode. For details, see User Management.

#### Steps

- 1. Click Configuration → Platform Attendance to enter the settings page.
- 2. Set the Attendance Mode as Manual.
- 3. Enable the Attendance Status Required and set the attendance status lasts duration.
- **4.** Enable a group of attendance status.

## **i**Note

The Attendance Property will not be changed.

5. Optional: Select an status and change its name if required.

## Result

You should select an attendance status manually after authentication.

## **i**Note

If you do not select a status, the authentication will be failed and it will not be marked as a valid attendance.

## Set Auto Attendance via Web

Set the attendance mode as auto, and you can set the attendance status and its available schedule. The system will automatically change the attendance status according to the configured schedule.

#### **Before You Start**

Add at least one user, and set the user's authentication mode. For details, see User Management.

## Steps

- 1. Click Configuration → Platform Attendance to enter the settings page.
- 2. Set the Attendance Mode as Auto.
- 3. Enable the Attendance Status Required function.
- 4. Enable a group of attendance status.



The Attendance Property will not be changed.

- 5. Optional: Select an status and change its name if required.
- 6. Set the status' schedule. Refers to for details.

## Set Manual and Auto Attendance via Web

Set the attendance mode as **Manual and Auto**, and the system will automatically change the attendance status according to the configured schedule. At the same time you can manually change the attendance status after the authentication.

#### **Before You Start**

Add at least one user, and set the user's authentication mode. For details, see User Management.

## Steps

- 1. Click Configuration → Platform Attendance to enter the settings page.
- 2. Set the Attendance Mode as Manual and Auto.
- 3. Enable the Attendance Status Required function.
- 4. Enable a group of attendance status.

## iNote

The Attendance Property will not be changed.

- 5. Optional: Select an status and change its name if required.
- 6. Set the status' schedule. Refers to for details.

## Result

On the initial page and authenticate. The authentication will be marked as the configured attendance status according to the schedule. If you tap the edit icon on the result tab, you can select a status to take attendance manually, the authentication will be marked as the edited attendance status.

## Example

If set the **Break Out** as Monday 11:00, and **Break In** as Monday 12:00, the valid user's authentication from Monday 11:00 to 12:00 will be marked as break.

## 10.7.14 Set Privacy Parameters

Set the event storage type, picture upload and storage parameters, and the picture clearing parameters.

## Go to Configuration → Security → Privacy Settings

## **Event Storage Settings**

Select a method to delete the event. You can select from **Delete Old Events Periodically**, **Delete Old Events by Specified Time**, or **Overwriting**.

## **Delete Old Events Periodically**

Drag the block or enter number to set the period for event deleting. All events will be deleted according to the configured time duration.

## **Delete Old Events by Specified Time**

Set a time and all events will be deleted on the configured time.

## Overwriting

The earliest 5% events will be deleted when the system detects the stored events has been over 95% of the full space.

## **Authentication Settings**

## **Display Authentication Result**

You can check Face Picture, Name, and Employee ID, to display the authentication result.

## Name De-identification

You can check Name De-identification, and the whole name will not be displayed.

## Picture Uploading and Storage

## Save Picture When Authenticating

Save picture when authenticating automatically.

## **Upload Picture When Authenticating**

Upload the pictures when authenticating to the platform automatically.

## Save Registered Picture

The registered face picture will be saved to the system if you enable the function.

## **Upload Picture After Linked Capture**

Upload the pictures captured by linked camera to the platform automatically.

## Save Pictures After Linked Capture

If you enable this function, you can save the picture captured by linked camera to the device.

## **Clear All Pictures in Device**

## iNote

All pictures cannot be restored once they are deleted.

## **Clear Registered Face Pictures**

All registered pictures in the device will be deleted.

## **Clear Captured Pictures**

All captured pictures in the device will be deleted.

## **10.7.15 Set Biometric Parameters**

Set face parameters of the device, such as enable face anti-spoofing, set live face security level, recognition distance, etc.

## **Enable Face Anti-spoofing**

Enable the face anti-spoofing function, and the device can recognize whether the person is a live one or not.

## Steps

## 1. Click Configuration → Smart → Smart .

## **i**Note

The functions vary according to different models. Refers to the actual device for details.

- 2. Enable or disable the face anti-spoofing function. If enabling the function, the device can recognize whether the person is a live one or not.
- 3. Click Save.

## Set Live Face Detection Security Level

After enabling the face anti-spoofing function, you can set the matching security level when performing live face authentication.

## Steps

**1.** Click Configuration  $\rightarrow$  Smart  $\rightarrow$  Smart .

## iNote

The functions vary according to different models. Refers to the actual device for details.

- **2.** After enabling the face anti-spoofing function, you can set the matching security level when performing live face authentication. The higher the level, the more strict the authentication.
- 3. Click Save.

## Face Duplicate Check

You can check face duplicate when you import face data.

## Steps

- 1. Click Configuration → Smart → Smart
- **2.** Enable **Face Duplicate Check**. After enabling this function, you can check face duplicate when you import face data.

## Set Recognition Distance

Select the distance between the authenticating user and the device camera.

## Steps

1. Click Configuration → Smart → Smart .

## iNote

The functions vary according to different models. Refers to the actual device for details.

- 2. Select the distance between the authenticating user and the device camera.
- 3. Click Save.

## Set Face Pitch Angle

Set the maximum pitch angle when starting face authentication.

## Steps

**1.** Click Configuration  $\rightarrow$  Smart  $\rightarrow$  Smart .

## **i**Note

The functions vary according to different models. Refers to the actual device for details.

- 2. The maximum pitch angle when starting face authentication.
- 3. Click Save.

## Set Yaw Angle

The maximum yaw angle when starting face authentication.

## Steps

1. Click Configuration → Smart → Smart .

## **i**Note

The functions vary according to different models. Refers to the actual device for details.

2. Set the maximum yaw angle when starting face authentication.

3. Click Save.

## Set Face Picture Quality Grade for Applying

Set face picture quality grade for applying according to your needs.

#### Steps

## 1. Click Configuration → Smart → Smart .

**i**Note

The functions vary according to different models. Refers to the actual device for details.

- 2. Set face picture quality grade for applying according to your needs. The higher the threshold, the higher the requirement for image quality. If the image applying fails, the threshold or image quality can be adjusted according to actual needs.
- 3. Click Save.

## Set 1: 1 Face Picture Grade Threshold

Set 1: 1 face picture grade threshold according to your needs.

## Steps

1. Click Configuration → Smart → Smart .

## **i**Note

The functions vary according to different models. Refers to the actual device for details.

2. Set 1: 1 face picture grade threshold according to your needs. The higher the threshold, the higher the quality requirement for the captured images of the front facing camera, and it is easy to prompt authentication failure.

## **i**Note

The default threshold is 0, which can be used. Setting the threshold too high will intercept images and cause authentication failure.

3. Click Save.

## Set Face 1:1/1:N Threshold

Set the face matching threshold when authenticating via 1:1 or 1:N matching mode. The larger the value, the smaller the false accept rate and the larger the false rejection rate.

## Steps

1. Click Configuration → Smart → Smart .

## iNote

The functions vary according to different models. Refers to the actual device for details.

- 2. Set the face matching threshold when authenticating via 1:1 or 1:N matching mode. The larger the value, the smaller the false accept rate and the larger the false rejection rate.
- 3. Click Save.

## Set Face Recognition Timeout Value

Set the timeout value when face recognizing. If the face recognition time is longer than the configured value, the system will pop up a prompt.

## Steps

1. Click Configuration → Smart → Smart .

## **i**Note

The functions vary according to different models. Refers to the actual device for details.

- 2. Set the timeout value when face recognizing. If the face recognition time is longer than the configured value, the system will pop up a prompt.
- 3. Click Save.

## Set ECO Mode

After enabling the ECO mode, the device will use the IR camera to authenticate faces in the low light or dark environment.

## Steps

1. Click Configuration → Smart → Smart .

## iNote

The functions vary according to different models. Refers to the actual device for details.

2. Enable ECO Mode and the device will use the IR camera to authenticate faces in the low light or dark environment. And you can set the ECO mode threshold, ECO mode (1:N), and ECO mode (1:1).

## ECO Mode Threshold

The larger the value, the device enter the ECO Mode easier.

## ECO Mode (1:1)

Set the matching threshold when authenticating via ECO mode 1:1 matching mode. The larger the value, the smaller the false accept rate and the larger the false rejection rate.

## ECO Mode (1:N)

Set the matching threshold when authenticating via ECO mode 1:N matching mode. The larger the value, the smaller the false accept rate and the larger the false rejection rate **3.** Click **Save**.

## Set Face without Mask Detection

After enabling the face without mask detection, the system will recognize the face with mask or not.

## Steps

## 1. Click Configuration → Smart → Smart .

## iNote

The functions vary according to different models. Refers to the actual device for details.

**2.** After enabling the face without mask detection, the system will recognize the face with mask or not. You can set face with mask1:N matching threshold, it's ECO mode, and the strategy.

## Face without Mask Detection

## None

The function is disabled. The device will not detect whether a person is wearing a face mask or not.

## **Reminder of Wearing Face Mask**

If the person do not wear the face mask when authenticating, the device will pop up a prompt and the door will open.

## Must Wear Face Mask

If the person do not wear the face mask when authenticating, the device will pop up a prompt and the door will keep closed.

## Face with Mask & Face (1:1)

Set the matching value when authenticating with face mask via 1:1 matching mode. The larger the value, the smaller the false accept rate and the larger the false rejection rate.

## Face with Mask 1:N Matching Threshold

Set the matching threshold when authenticating with face mask via 1:N matching mode. The larger the value, the smaller the false accept rate and the larger the false rejection rate.

## Face with Mask & Face (1:1 ECO)

Set the matching value when authenticating with face mask via ECO mode 1:1 matching mode. The larger the value, the smaller the false accept rate and the larger the false rejection rate.

## Face with Mask 1:N Matching Threshold (ECO Mode)

Set the matching threshold when authenticating with face mask via ECO mode 1:N matching mode. The larger the value, the smaller the false accept rate and the larger the false rejection rate.

3. Click Save.

## Set Recognition Area

Set the recognition area on the device screen.

## Steps

## **1.** Click Configuration $\rightarrow$ Smart $\rightarrow$ Area Configuration .

## iNote

The functions vary according to different models. Refers to the actual device for details.

- 2. Drag the yellow frame in the live video or enter values for the left, right, top, and bottom margin to adjust the recognition area. Only the face within the area can be recognized by the system.
- 3. Click Save.

## 10.7.16 Set Open Platform

If the device supports HEOP protocol, you can upload the third-party application to the device from this page.

## **Before You Start**

Make sure the device contains the HEOP program.

## Steps

## 1. Click Configuration → Open Platform .

- **2.** If it is the first time to use the function, you should read the Disclaimer and make sure that the application you want to install fit the following conditions.
  - Each application has its own exclusive name.
  - The FLASH memory space that the application takes up is less than the available FLASH memory space of the device.
  - The memory and computing power of the application is less than that available memory and computing power of the device.

## 3. Optional: You can enable Developer Mode.

## **i**Note

After obtaining the license certificate, you can enable **Developer Mode** and import third-party applications for ADB debugging.

- **4.** Click 🛅 and select the imported application package from your local computer.
- 5. Click Import to complete the installation.

Resource			
memory : 30	00MB available (total 300MB).	flash : 20	68MB available (total 270MB).
Import Application			
Application Packages			Import
Status			
Application List			
			EMPTY

#### Figure 10-25 Open Platform

The installed applications and their related information are displayed in **Application List**, such as application name, operation, version, memory used, flash used, company, status and license.

- 6. Import license.
  - If the application package has a license, click the application name on the navigation on the left. Click **Browse** and select the license file from your local computer. Click **Import**.
  - If the application package has a license, click () → Browse and select a license file from your local computer. Click Import.
  - If the application package does not have a license, enter *https://partner.hikvision.com/tpp* in the web browser to get a license.
- 7. Optional: Set other functions.
  - Enable or disable the application.
  - Export log.
    - Set permission.

- Delete the application.
- View and upload license.

## **10.7.17** Preference Settings

Set the theme, notice publication, prompt schedule, custom prompt, and authentication result text.

## Set Screen Display

You can set the display theme and the sleep time for the device.

#### Click Configuration → Preference → Screen Display .

Sleep

Enable **Sleep** and the device will enter the sleep mode when no operation within the configured sleep time.

#### **Display Theme**

You can select display theme for device authentication. You can select **Theme Mode** as **Advertisement** or **Authenticate**.

## **Notice Publication**

You can set the notice publication for the device.

Click Configuration  $\rightarrow$  Preference  $\rightarrow$  Notice Publication .

Theme Management	+ Add Program 🛛 🖾 Media Library Management
	🗶 Edit Name 🛍 Delete Program
	No program.
	Save

#### Figure 10-26 Notice Publication

#### **Theme Management**

Click **Media Library Management**  $\rightarrow$  + to upload the picture from the local PC.

You can click +, and set **Name** and **Type** to create a theme. After creating the theme, click + in the **Theme Management** panel to select pictures in the media library. Click **OK** to add pictures to the theme.

## **Customize Audio Content**

Customize the output audio content when authentication succeeded and failed.

#### Steps

#### 1. Click Configuration → Video/Audio → Prompt .

- **2.** Set the appellation.
- 3. Enable the function.
- **4.** Set the time duration when authentication succeeded.
  - 1) Click Add.
  - 2) Set the time duration and the language.

# iNote

If authentication is succeeded in the configured time duration, the device will broadcast the configured content.

- 3) Enter the audio content.
- 4) Optional: Repeat substep 1 to 3.
- 5) **Optional:** Click fin to delete the configured time duration.
- 5. Set the time duration when authentication failed.
  - 1) Click Add.
  - 2) Set the time duration and the language.

## iNote

If authentication is failed in the configured time duration, the device will broadcast the configured content.

- 3) Enter the audio content.
- 4) **Optional:** Repeat substep 1 to 3.
- 5) **Optional:** Click find to delete the configured time duration.
- 6. Optional: Import custom prompt.
  - 1) Select Custom Type.
  - 2) Select the importing path, and click Import.
- 7. Click Save to save the settings.

## **Customize Prompt Voice**

You can customize prompt voices for the device.

#### Steps

#### 1. Click Configuration → Preference → Custom Prompt .

**2.** Click  $\vdash$   $\rightarrow$   $\succeq$  and import audio file from local PC according to your actual needs.

## **i**Note

The uploaded audio file should be less than 512 kb, in WAV format.

## **Configure Authentication Result Text**

## Steps

- **1.** Go to **Configuration**  $\rightarrow$  **Preference**  $\rightarrow$  **Authentication Result Text** .
- 2. Enable Customize Authentication Result Text.
- 3. Enter custom texts.
- 4. Click Save.

## 10.7.18 Upgrade and Maintenance

Reboot device, restore device parameters, upgrade device version, and set advanced face parameters.

## **Reboot Device**

 $\mathsf{Click}\ \mathbf{Maintenance}\ \mathbf{and}\ \mathbf{Security}\ \boldsymbol{\rightarrow}\ \mathbf{Maintenance}\ \boldsymbol{\rightarrow}\ \mathbf{Restart}\ .$ 

Click **Restart** to reboot the device.

## Upgrade

## Click Maintenance and Security → Maintenance → Upgrade .

Select an upgrade type from the drop-down list. Click and select the upgrade file from your local PC. Click **Upgrade** to start upgrading.

If the device has been connected to Hik-Connect and network, when there is a new installation package in Hik-Connect, you can click **Upgrade** after Online Update to upgrade the device system.

## iNote

Do not power off during the upgrading.

## **Restore Parameters**

 $\mathsf{Click}\ \mathbf{Maintenance}\ \mathbf{and}\ \mathbf{Security}\ \boldsymbol{\rightarrow}\ \mathbf{Maintenance}\ \boldsymbol{\rightarrow}\ \mathbf{Backup}\ \mathbf{and}\ \mathbf{Reset}\ .$ 

## **Restore All**

All parameters will be restored to the factory settings. You should activate the device before usage.

## Restore

The device will restore to the default settings, except for the device IP address and the user information.

## **Import and Export Parameters**

## $Click \text{ Maintenance and Security} \rightarrow Maintenance \rightarrow Backup \text{ and Reset} .$

## Export

Click **Export** to export the device parameters.



You can import the exported device parameters to another device.

## Import

Click 🛅 and select the file to import. Click **Import** to start import configuration file.

Click Advanced Settings, and enter the admin password.

## Face Parameter

## **Custom Anti-Spoofing Detection**

## **Face Liveness Level**

After enabling face anti-spoofing function, you can set the matching security level when performing live face authentication.

## Anti-Spoofing Detection Threshold

The larger the value, the smaller the false accept rate and the larger the false rejection rate. The smaller the value, the larger the false accept rate and the smaller the false rejection rate.

## Lock Face for Anti-Spoofing Protection

After enabling this function, the device will lock automatically when anti-spoofing detection failed.

## Lock Duration

The lock duration after enabling **Lock Face for Anti-Spoofing Protection** when anti-spoofing detection failed.

## Version Information

You can view the device information.

## **10.7.19** Device Debugging

You can set device debugging parameters.

## Steps

- **1.** Click Maintenance and Security  $\rightarrow$  Maintenance  $\rightarrow$  Device Debugging .
- **2.** You can set the following parameters.

## Enable SSH

To raise network security, disable SSH service. The configuration is only used to debug the device for the professionals.

#### **Print Log**

You can click **Export** to export log.

#### **Capture Network Packet**

You can set the **Capture Packet Duration**, **Capture Packet Size**, and click **Start Capture** to capture.

## 10.7.20 Log Query

You can search and view the device logs.

## Go to Maintenance and Security $\rightarrow$ Maintenance $\rightarrow$ Log .

Set the major and minor type of the log type. Set the start time and end time for searching, and click **Search**.

The results will be displayed below, which including the No., time, the major type the minor type, the channel No., the local/remote user information, the remote host IP, etc.

## **10.7.21 Security Mode Settings**

Set the security mode for logging in the client software.

On the Device for Management page, click **Maintenance and Security**  $\rightarrow$  **Security**  $\rightarrow$  **Security Service** .

Select a security mode, and click Save.

## Security Mode

High security level for user information verification when logging in the client software.

## **Compatible Mode**

The user information verification is compatible with the old client software version when logging in.

## Illegal Login Lock

After enabling Illegal Login Lock, the device will be locked if it is logged in illegally.

## 10.7.22 Certificate Management

It helps to manage the server/client certificates and CA certificate.

## **i** Note

The function is only supported by certain device models.

## Create and Install Self-signed Certificate

## Steps

- **1.** Go to Maintenance and Security  $\rightarrow$  Security  $\rightarrow$  Certificate Management .
- 2. In the Certificate Files area, select a Certificate Type from the drop-down list.
- 3. Click Create.
- 4. Input certificate information.
- 5. Click OK to save and install the certificate.

The created certificate is displayed in the **Certificate Details** area.

The certificate will be saved automatically.

- 6. Download the certificate and save it to an asking file in the local computer.
- **7.** Send the asking file to a certification authority for signature.
- **8.** Import the signed certificate.
  - 1) Select a certificate type in the **Import Passwords** area, and select a certificate from the local, and click **Install**.
  - 2) Select a certificate type in the **Import Communication Certificate** area, and select a certificate from the local, and click **Install**.

## Install Other Authorized Certificate

If you already has an authorized certificate (not created by the device), you can import it to the device directly.

## Steps

- 1. Go to Maintenance and Security → Security → Certificate Management .
- 2. In the Import Passwords and Import Communication Certificate areas, select certificate type and upload certificate.
- 3. Click Install.

## **Install CA Certificate**

## **Before You Start**

Prepare a CA certificate in advance.

## Steps

- 1. Go to Maintenance and Security → Security → Certificate Management .
- 2. Create an ID in the Import CA Certificate area.

## **i**Note

The input certificate ID cannot be the same as the existing ones.

- **3.** Upload a certificate file from the local.
- 4. Click Install.

# **Chapter 11 Other Platforms to Configure**

You can also configure the device via iVMS-4200 Client Software or HikCentral Access Control. For details, see the platforms' user manual.

#### iVMS-4200 Client Software

Click/tap the link to view the client software's user manual.

https://pinfo.hikvision.com/hkwsen/unzip/20230109110406\_14606\_doc/ UD31348B\_iVMS-4200%20AC%20Client\_User%20Manual\_V1.9.0\_PDF1-TEST\_en-US\_20221226.PDF

**HikCentral Access Control (HCAC)** 

Click/tap the link to view the HCAC's user manual.

https://pinfo.hikvision.com/hkwsen/unzip/20230207191241\_72415\_doc/index.html

# **Appendix A. Tips for Scanning Fingerprint**

## **Recommended Finger**

Forefinger, middle finger or the third finger.

## **Correct Scanning**

The figure displayed below is the correct way to scan your finger:



You should press your finger on the scanner horizontally. The center of your scanned finger should align with the scanner center.

## **Incorrect Scanning**

The figures of scanning fingerprint displayed below are incorrect:



## Environment

The scanner should avoid direct sun light, high temperature, humid conditions and rain. When it is dry, the scanner may not recognize your fingerprint successfully. You can blow your finger and scan again.

## Others

If your fingerprint is shallow, or it is hard to scan your fingerprint, we recommend you to use other authentication methods.

If you have injuries on the scanned finger, the scanner may not recognize. You can change another finger and try again.

# Appendix B. Tips When Collecting/Comparing Face Picture

The position when collecting or comparing face picture is as below:

## Positions (Recommended Distance: 0.5 m)



## Expression

• Keep your expression naturally when collecting or comparing face pictures, just like the expression in the picture below.



- Do not wear hat, sunglasses, or other accessories that can affect the facial recognition function.
- Do not make your hair cover your eyes, ears, etc. and heavy makeup is not allowed.

## Posture

In order to get a good quality and accurate face picture, position your face looking at the camera when collecting or comparing face pictures.



## Size

Make sure your face is in the middle of the collecting window.



# **Appendix C. Tips for Installation Environment**

1. Light Source Illumination Reference Value



Candle: 10Lux

Bulb: 100~850Lux



Sunlight: More than 1200Lux

2. Avoid backlight, direct and indirect sunlight











Backlight

Direct Sunlight Direct Sunlig through Wir

		<u> </u>
ght	Indirect Light	Close to Light
ndow	through Window	W

# **Appendix D. Dimension**



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# **Appendix E. Function Differences**

Model	DS-K1T681DBWX	DS-K1T681DBX
Wi-Fi	Support	Not Support
РоЕ	Not Support	Not Support
3G/4G	Not Support	Not Support

