

# How to Configure Card Enrollment Station

## Preparation

1. The card enrollment station includes DS-K1F100-D8E and DS-K1F180-D8E;
2. Please download the iVMS-4200 Client on Hikvision official website;  
[http://www.hikvision.com/en/Tools\\_84.html](http://www.hikvision.com/en/Tools_84.html)

## Notice

1. In this document, we use DS-K1F100-D8E card enrollment station;
2. In this document, we use V2.7.0.6 iVMS-4200 Client;

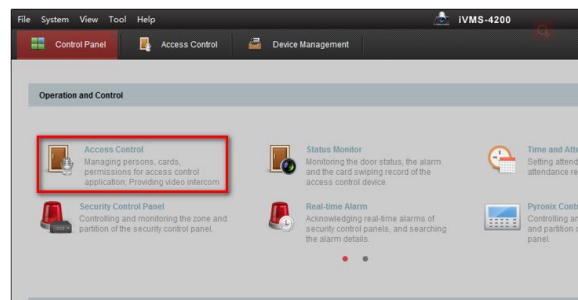
### Step 1:

Connect the card enrollment station to computer directly via USB port, it will install driver automatically

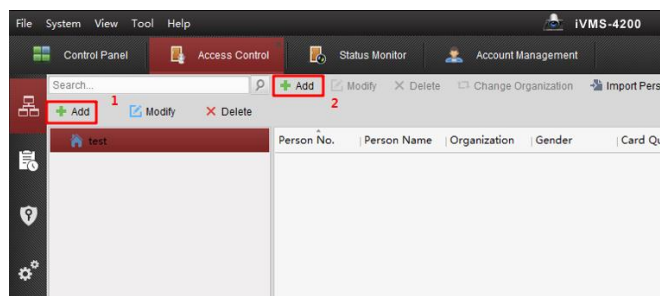


### Step 2:

Run iVMS-4200 Client, enter *Access Control* interface;

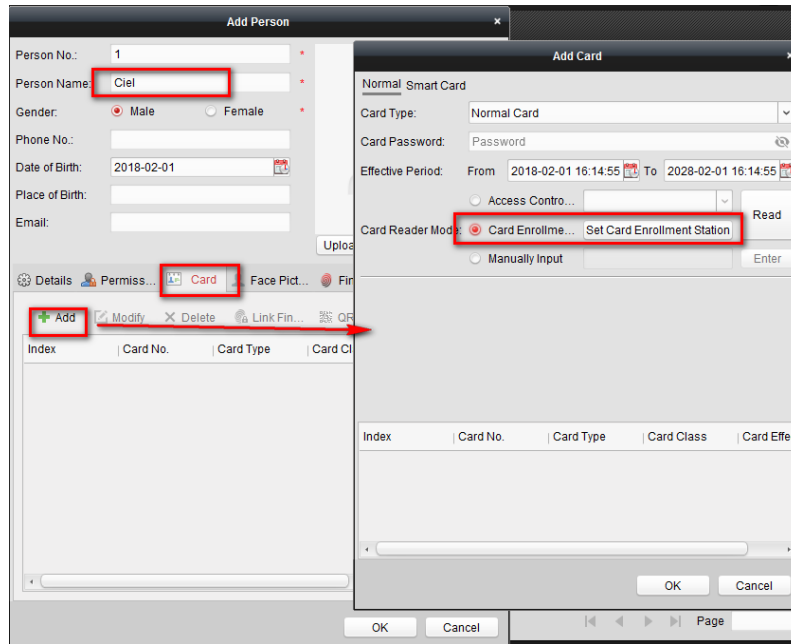


Add *Organization* and *Person* first;



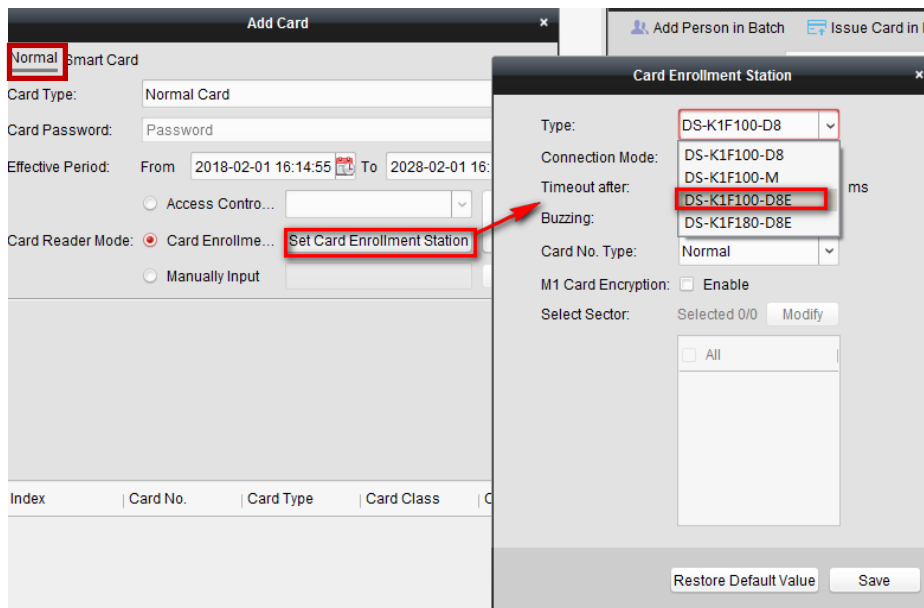
**Step 3:**

On *Add Person* interface, Click *Card* and **+ Add** to enter *Add Card* interface;



**Step 4:**

Click *Set Card Enrollment Station* to enter *Card Enrollment Station* interface, please select correct device type;

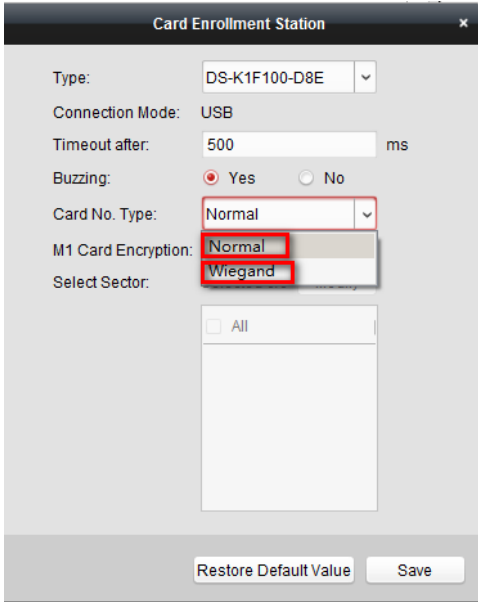


**Step 5:**

Select correct *Card No. Type*;

**Normal:** if the communication between card reader and access controller is based on RS485 protocol or Wiegand 34 protocol, please select **Normal**;

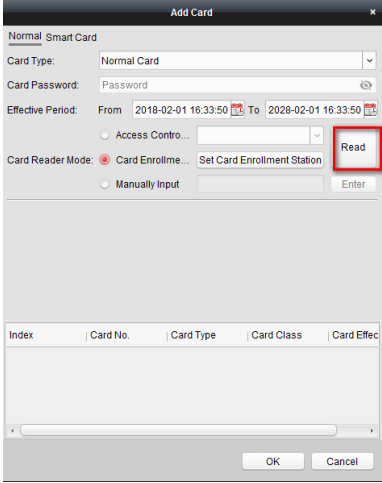
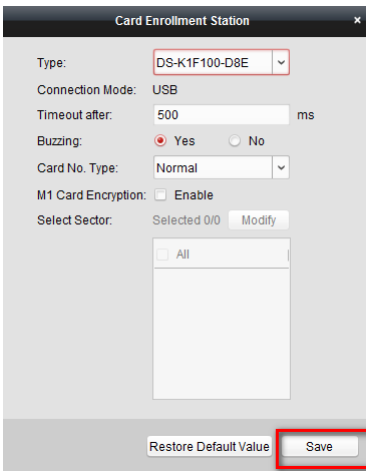
**Wiegand:** if the communication between card reader and access controller is based on Wiegand 26 protocol, please select **Wiegand**;



**Step 6:**

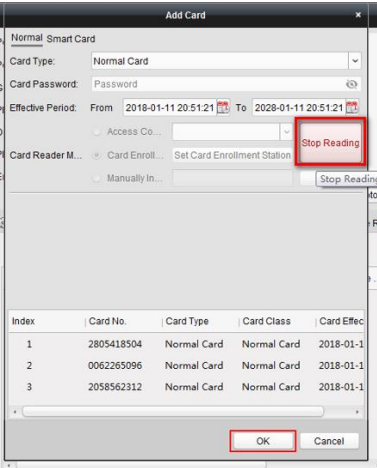
Click *Save*;

On *Add Card* interface, click *Read* and swipe card on card enrollment station;



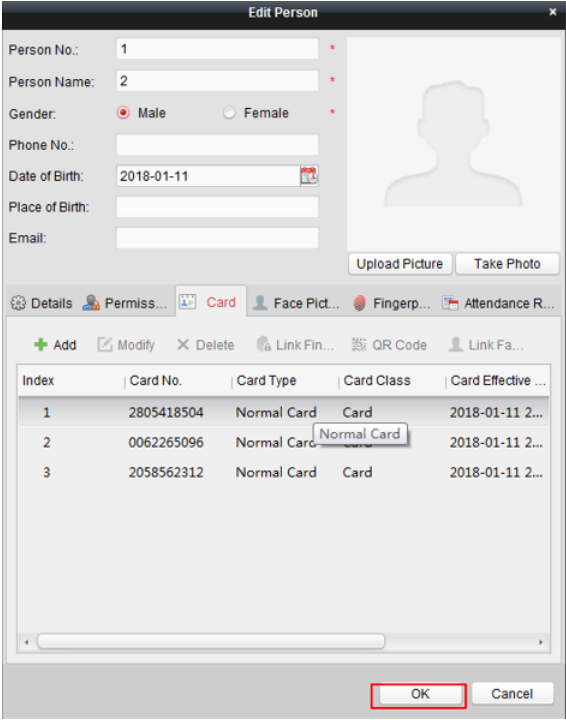
**Step 7:**

Click *Stop Reading* to finish adding card and click *OK* to save it;



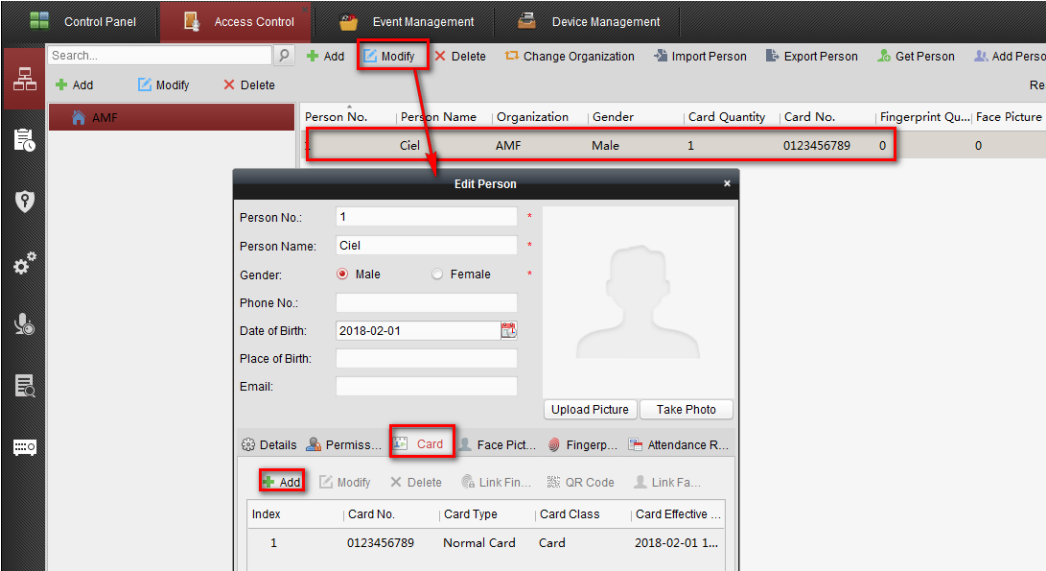
**Step 8:**

Click **OK** to save your configuration;



**Step 9:**

You can also click **Modify** to enter *Edit Person* interface, and click and **+ Add** to enter *Add Card* interface, and then back to **Step 4**;



<b>Title:</b>	How to Configure Card Enrollment Station	<b>Version:</b>	v1.0	<b>Date:</b>	12/01/2018
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